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**MINUTES FOR THE MEETING OF FARNHILL PARISH COUNCIL HELD ON  
THURSDAY 25<sup>th</sup> JULY 2024 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.**

**BUSINESS**

**ATTENDEES:** CHAIR CLLR J.WARING, VICE CHAIR CLLR S.CLOSE, CLLRS  
D.ATKINSON, W. MCDONALD, J WALTON, NYC REPRESENTATIVE, CLERK  
J.FIELDHOUSE

**83/24            APOLOGIES, REASON FOR ABSENCE AND ACCEPTANCE OF REASON**

All in attendance

**84/24            PUBLIC PARTICIPATION (MAXIMUM 15MINS)**

1 resident attending as interest in Councillor position. Clerk to forward necessary application docs.

**85/24            DISCLOSURE OF INTERESTS**

none

**86/24            UPDATE FROM NYCC REPRESENTATIVE**

A full Council meeting was held yesterday 700 pgs. The main interest was the home to school transport scheme. The new scheme means that you can only get paid transport to the nearest school to you. This rule will be exempt if the child has specific learning disabilities and a genuine reason for going further. There was a debate on healthy living policy consisting of a 5 hour long meeting

Kex Gill road managed to open 1 week earlier than expected. The main project will be finished by the end of the year. The footpath on the canal regarding the signs has gone to another consultation. There was a suggestion that the footpath on the left to be used by cyclists all the time.

Kildwick meeting – documents have drawn up for the village emergency response by a Councillor of Farnhill – it was felt the Councillor should have signed as the author, a date should be set for review of the documents, and an extension plan made for the event of electrical issues for those using water pumps etc. it was suggested there is a call round from a list of properties using bore holes to provide water and or a central base where water can be supplied. The Chair of Kildwick is stepping down in January if no one comes forward will need to look at merger if both councils agree.

There are new targets to be set for new buildings if we are short of the target then they may then have the power to say you have not met the target so you do not have the power to say no. even if we have met the previous plan for 20 years this will not stand.

Modality online issues have now been resolved and patients who do not have access are receiving better assistance. A Councillor questioned this as there are still lots of people having great difficulties getting appointments and medications. It was confirmed that the Council have no authority to monitor them anything they share is by choice. The Council did give them a hard time but ultimately they have no authority.

- 87/24            **CLERKS REPORT**
- 88/24            **APPROVAL OF MINUTES OF FARNHILL PARISH COUNCIL MEETING ON 20<sup>TH</sup> JUNE 2024.**  
All approved
- 89/24            **EMERGENCY PLANNING**  
Thank you to the Councillor undertaking this comprehensive piece of work. 2 things that need adding before finalizing the document. 1. Electrical failure that will leave people out of water because they use bore holes. It was resolved that Yorkshire water will supply water and a central distribution site will be set up for residents affected.
- 90/24            **COMMUNITY RESILIENCE FOR AIRE VALLEY – STORAGE OF SANDBAGS AND OTHER FLOOD DEFENCE MECHANISMS**  
One bin has been delivered and a second one for the top has been ordered and hopefully on the way.
- 91/24            **THE ARBOUR**
- **BOULDERS** – The Chair will chase and send details to clerk.
  - **REPORT OF ENCROACHING** – The Chair is unsure as map not clear.
  - **SAFETY OF WASHING LINE ACCESS AND BROKEN POLE.** Following receipt of numerous complaints received by residents on the Arbour, various Councillors went to view the site to assess what the situation is. The area in question is a very tricky terrain to tackle even for youths, and this is despite the maintenance contractor having recently attempted to cut areas of the grass. The washing lines are unstable and at risk of injuring pedestrians / users and the lower stairs are still to be cleared. It was resolved that until we have the funding in place as a matter of health and safety we need to address the issue urgently and remove the washing lines with a view to trying to replace once the funds are available to deal with the terrain and replacement posts. It was resolved that Clerk will check with previous Clerk for further information on the washing lines. Nominated Councillor will draft an email for residents notifying them of the decision and Chair will post something on the Facebook page.
  - **SAFETY / MAINTENCE OF STEPS** – It was agreed that there is a big difference between the top stairs and the lower ones. The rest of it needs doing to match, it was resolved that we need to ask the contractor to make the lower steps like the top then to use pet friendly weedkiller sealing access to the stairs off until clear and dry. Clerk also needs updated insurance policy.
  - **TREE REMOVAL REQUEST FROM RESIDENT FOR A SYCAMORE TREE GROWING ON THE LANE CONNECTING ARBOUR TOP TO THE MAIN STREET, ADJACENT TO CRAGLANDS.** Chair arranging site visit with resident to establish where the tree is. Deferred until next meeting

▪ **CHERRY TREE AND BEECH TREE ON ARBOUR RE POLLINATION AND OR REMOVAL.** Deferred

**92/24**            **MARY STREET LIGHT/ FITTING**

Should be getting quote for LED lighting and the Mary Street light.

**93/24**            **FINANCIAL COMPLIANCE/ POLICIES**

It was resolved that this can be signed off and put on website.

**94/24**            **FINANCE / BUDGETS REVIEW**

All reviewed and happy

**95/24**            **GARAGES AT BUCKLAR HILL**

Awaiting response. Cllr A Brown also chasing

**96/24**            **CANAL AND RIVER TRUST ISSUES – SIGNS**

Still awaiting further information. Clerk to try again.

**97/24**            **WEB SITES**

**A. PARISH COUNCIL** – It was resolved that Clerk needs to set up the Go Daddy account with the previous contractors assistance and also ask him to resolve the issues with the security certificate which is removing notice board and calendar from the website page.

**B. HISTORY GROUP**

**C. EMAILS - .GOV** – The delegated Councillor looking into this matter has a meeting booked for 6<sup>th</sup> august following which he will update the Council.

**98/24**            **LANDSCAPE CONTRACT**

It was resolved that we get quotes for annual costs for next year and in the meantime we need to minimize costs as budget is low to keep certain areas between Jan and Dec tidy. Chair will request insurance renewal information and that the lower steps are done to match the upper steps on the Arbour and finished off with pet friendly weed killer. The contractor is to work a Maximum of 2 days to clear the remaining stairs. If he needs a 3<sup>rd</sup> day someone needs to go and assess it.

**99/24**            **DEVELOPMENT PLAN**

- a. Highways – Speed/ maintenance** - Grange Road has been repainted / 20MPH request for Starkey Lane / Mary Street. Awaiting response
- b. Lighting Issues – LED installation / Request for heritage lighting on Mary Street. On with this**
- c. Update on the following items for the play area –Inspection of Play Area** - As the play area is closed it was resolved that Clerk needs to go back and confirm it has been closed due to health and safety. We will contact them before it is re-opened to reschedule the inspection.
- d. Lease Registration still waiting.**
- e. Continuing to improve our Council** – Drafted a further Councillor. There will be 6 Councillors with room for 1 more.
- F. Inspections of pathways, benches and walls** – next month a date to be agreed for a walk around the village.

**100/24**            **Planning Applications**

- **ZA24/26087/TCA – Application for removal of all trees on site including Sycamore, Ash, Elder and Conifers. 42 Main Street, Farnhill, Keighley, BD20 9BW.**  
Comments due no later than 18.07.2024. unable to comment
- **ZA24/26054/HRN – Application for Removal of section of hedge and lowering of part section of hedge Orchard Fold, Starkey Lane, Farnhill, Keighley, BD20 9AW**  
Comments due no later than 30.07.2024.

**No objections**

- **ZA24/26136/TCA – Application to remove 1 Cherry & 1 Apple Tree. Orchard Fold, Starkey Lane, Farnhill, Keighley, BD20 9AW,**  
Comments due no later than 01.08.2024

**No objections**

To assist the Council in arriving at a decision we would like your views on the proposal. All documents attached to the application can be viewed / downloaded / printed from our website at [publicaccess.cravendc.gov.uk/online-applications/](http://publicaccess.cravendc.gov.uk/online-applications/).

**101/24      INSURANCE RENEWAL**

**Waiting for quote**

**102/24      LAPTOP**

It was resolved that the Clerks laptop will get a new battery and updated memory. Need them to look at the cloud storage at the same time as it was thought that all Council laptops had a higher capacity of memory than what is on this one.

**103/24      RESPONSES TO EMAILS, LETTERS AND PHONE CALLS**

Response received to enquiry regarding joint meetings with Kildwick Parish Council.

**104/24      FINANCE & ACCOUNTS**

To consider the following invoices for approval

- Jodie Fieldhouse (Salary July) £237.27
- Nest Pension £12.57

Pre approved invoices from gardener

- Invoice No. 286 £300
- Invoice No. 289 £200
- Invoice No. 290 £200
- Invoice No. 301 £200
- Invoice No. 311 £200
- Invoice No. 312 £200

**105/24      CORRESPONDENCE**

106/24

**MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.**

**DATE OF NEXT MEETING  
OF FPC THURSDAY 22 AUGUST 2024 IN KILDWICK/FARNHILL INSTITUTE AT  
7.30PM**

**ALL MEMBERS OF THE VILLAGE ARE WELCOME TO ATTEND**

**Clerk 25/07/2024**

**Items for the agenda for next month: Approval of minutes of meeting in January, Clerks Report, Development Plan, Highways, NYCC Street Lighting, Lease, Tree issues within Farnhill, Canal & River Trust Update, Budgets and Finances.**