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**MINUTES FOR THE MEETING OF FARNHILL PARISH COUNCIL HELD ON  
THURSDAY 20TH JUNE 2024 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.**

**BUSINESS**

**ATTENDEES:** CHAIR CLLR J.WARING, VICE CHAIR CLLR S.CLOSE, CLLRS  
D.ATKINSON, W. MCDONALD, NYC REPRESENTATIVE, CLERK J.FIELDHOUSE

Thanks given to previous Chair for all his hard work

**59/24                    APOLOGIES, REASON FOR ABSENCE AND ACCEPTANCE OF REASON**

Cllr A.Brown – apologies and reason for absence received and accepted

Cllr J Walton – apologies and reason for absence received and accepted

**60/24                    PUBLIC PARTICIPATION (MAXIMUM 15MINS)**

1 resident in attendance. The resident is interested in joining the Council so was attending to get a better understanding of the role of a Councillor.

**61/24                    DISCLOSURE OF INTERESTS**

None

**62/24                    UPDATE FROM NYCC REPRESENTATIVE**

An update was received in writing from Councillor A. Brown.

The last planning committee considered an application at Gargrave and another at Cowling but nothing very local to Farnhill. There is an application in for the Skipton Road in Kildwick that involves creating some additional holiday accommodation. I have sent in a request for it to go before the committee

The Skipton and Ripon area Committee received a visit from senior staff at Modality after recent concerns over their systems. The committee heard that two GP practices are closing a day and that online systems are now necessary to cope with workloads. Assurances were given that the considerable teething problems of the new system were now a thing of the past and good progress was being made. It was resolved that the Councillors are not assured that it is any better owing to personal experiences of the system Modality clearly still have issues.

The new local plan for North Yorkshire is beginning to be developed with the first stage being a call for potential new sites for development to be submitted for analysis  
Much of Council work is currently not being publicised because of election rules. –  
Councillors would like more information on Purdah and specifically why this is purdah and why everything stops and Councillors are not allowed to discuss anything.

The work on Kex Gill repair is now almost finished and it is hoped that it will open this weekend which is over a week ahead of schedule. The new road is expected to be ready by the end of next year

**63/24**            **CLERKS REPORT**

All Councillors have received this and the contents of updates will be provided within the items on the agenda. It has been requested that the colour is changed to black but put in a different font from the agenda.

**64/24**            **APPROVAL OF MINUTES OF ANNUAL MEETING OF THE COUNCIL HELD ON THE 23.05.2024 AND REVIEW OF MINUTES OF THE ANNUAL MEETING OF THE PARISH 9<sup>TH</sup> MAY 2024**

It was resolved that all minutes are approved.

**65/24**            **FEDBACK FROM THE ANNUAL MEETING OF THE PARISHIONERS**

Extended drain cleaning at Bradley junction  
Speeding - Traffic calming request for Starkey Lane  
Sandbins- and more grit bins at the top of main street  
Fundraising to build revenue  
Better access to bus stop  
Canal bank steps have now been done

It was resolved to continue as we are doing.

**66/24**            **EMERGENCY PLANNING**

This matter is ongoing. Nominated Councillor had a meeting with Kildwick – we still need to look at a refuge area if possible in the school, this has been followed up. The school are open to this but it needs to be put to the Governors before any decisions can be made. The Vicar has also been approached who in turn is speaking with the PCC.

Regarding traffic control – the nominated Councillor received guidance from NYC who have confirmed that the Parish Council have no authority or responsibility for traffic control in the village if there is an issue call 999 and the police will respond .

It has been agreed between the two Parish Councils that this will now be a Kildwick and Farnhill plan. The nominated Councillor was thanked by the chair for all of the hard work to date.

**67/24**            **COMMUNITY RESILIENCE FOR AIRE VALLEY – STORAGE OF SANDBAGS AND OTHER FLOOD DEFENCE MECHANISMS**

There are two options for a further sandbag bin to be placed higher up but Councillor is not sure who the land belongs to but will endeavor to find out the same. In the meantime it was resolved that the Clerk will send a chase on the bin already ordered.

**68/24**            **THE ARBOUR**

Boulders – not there as yet. Chair will attempt to locate contact details for the resident who offered to put these on the Arbour and pass them to the Clerk. The Clerk will then write and enquire if the resident is still able to do this and if he has a timescale.

Report of Encroaching – chair looking into this

Tree removal request from a resident. The resident reports that a sycamore tree is currently growing on the lane connecting Arbour Top to the Main Street , adjacent to Craglands and they would like to see this tree removed.

It was resolved that Clerk would respond to the resident and request contact details so the Chair can undertake a site visit with the resident to establish the exact tree and owner of the same.

Cherry tree and beech tree issues – It was resolved this matter will be deferred owing to nesting season.

**69/24            FINANCIAL COMPLIANCE/ POLICIES**

It was resolved that the Clerk will take a look at this and update the current policies making sure all mandatory policies are adopted from NALC.

**70/24            GARAGES AT BUCKLAR HILL**

It was resolved that Clerk needs more information – who is paying for the survey and if it is Farnhill what does this cover Farnhill for eg. if we are refused use thereafter we will need something in writing to confirm that our costs will be reimbursed should they give the land to another party. Copy chair in

**71/24            CANAL AND RIVER TRUST ISSUES – SIGNS**

The nominated Councillor has spoken with an acquaintance, and it has been left with someone who is high level in the trust. They are positive about our request but on leave for 6 weeks. Nominated Councillor thinks it will be ok but we need the final authority from the Trust to go ahead.

**72/24            WEB SITES**

- A. **PARISH COUNCIL-** It was resolved that Clerk is to chase the current retired contractor to resolve issues with calendar and notice board. Clerk also to request the set up with replacement provider at £3.99 per month. Chair resolved it's not a big amount and to approve the change over suggested by the current contractor. All agreed. Clerk to forward copy of the email to Chair.
- B. **HISTORY GROUP** – It was resolved that Clerk is to chase up the administrator for a mandate to set up DD.
- C. **EMAILS - .GOV** The nominated Councillor wrote and asked for a quote for 7 .Gov email addresses but the response was that they can't give a quote like that as it's a more complex matter and he will need to attend an introduction meeting then a second meeting . Nominated Councillor responded and confirmed that it's just 7 emails and all Councillors are happy to go ahead. A further response was received confirming that the nominated Councilor

D.

E. will still be required to attend a meeting about it. Following a discussion it was resolved that the nominated Councillor will attend the meeting.

**73/24            LANDSCAPE CONTRACT**

Work started this week on the triangle at the top. The contractor will have to do the village in bits and often to get on top of it. The issue is the contractor needs paying sooner on a regular basis. The contractor has agreed that they will photograph everything done and send it to Chair.

Following a discussion it was resolved that the Parish request the contractor does a full week to get on top of it and invoice for this work. The work is to be capped at 200.00 per day and Clerk is approved to pay the invoices if he agrees to this. If no response or action taken then Clerk to look around for further quotes.

**74/24            DEVELOPMENT PLAN**

- a. **Highways – Speed/ maintenance** - Starkey lane and Newby road should be 20mph a letter has been drafted by the nominated Councillor. It was resolved Clerk to send this to area 5. Grange Road is still awaiting repainting of the faded no parking markings. Deadline date provided for this to be undertaken is 08.07.2024.
- b. **Lighting Issues – LED installation** – A nominated Councillor wrote to the Mare to explain all the issues with street lighting but to date only received an automated response. It was resolved that Clerk needs to write to Highways and ask for a price for a further heritage light led to be erected on the bottom house on Mary street no. 1. Can it be done within a specified time using the same fitting as Hanover street. Preferably before 4<sup>th</sup> October 24? The Light on Mary street is now off continuously and needs looking at.
- c. **Update on the following items for the play area –Inspection of Play Area** -
- d. **Lease Registration** – awaiting for this to be completed .
- e. **Continuing to improve our Council** -
- F. **Inspections of pathways, benches and walls**

**75/24            AGAR**

This process has now been completed and all necessary documents have been filed.

**76/24            Planning Applications**

ZA23/25420/HH Fairmount Starkey Lane application for New timber fence above existing stone wall – permission has been refused

ZA23/25521/FUL Newby Road application for change of use to outbuilding to create residential dwelling – permission has been refused.

**77/24            INSURANCE RENEWAL**

It was resolved that the nominated Councillors will complete the update questionnaire and Clerk will forward this on in readiness for the renewal quote.

**78/24            RESPONSES TO EMAILS, LETTERS AND PHONE CALLS**

**79/24            FINANCE & ACCOUNTS**

To consider the following invoices for approval

- Jodie Fieldhouse (Salary June) £234.47
- Nest Pension £12.57
- NYC Energy charges £3080.76
- Footway Lighting Maintenance £2267.99
- **Transfer request of £6000 from Business to Community account.**

Bank Mandate for transfer of authority from previous Chair to current Chair and Vice Chair. This was all completed and Clerk will send by recorded delivery. Councillors should be contacted directly from hereon in.

Laptop quotes received from IT contractor – need to decide whether to get new laptop or upgrade one we have. This matter was deferred until next meeting.

80/24            **CORRESPONDENCE**

81/24            **MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.**

82/24            **HOLIDAYS**

**DATE OF NEXT MEETING**  
**FPC ANNUAL MEETING OF THE PARISH THURSDAY 25 JULY 2024 IN**  
**KILDWICK/FARNHILL INSTITUTE AT 7.30PM**  
**ALL MEMBERS OF THE VILLAGE ARE WELCOME TO ATTEND**

**Clerk 20/06/2024**

**Items for the agenda for next month: Approval of minutes of meeting in January, Clerks Report, Development Plan, Highways, NYCC Street Lighting, Lease, Tree issues within Farnhill, Canal & River Trust Update, Budgets and Finances.**