

COMMUNITY RESILIENCE & EMERGENCY PLAN

KILDWICK & FARNHILL

AIM

1. To devise a plan which enables the Parish Councils (PC) (1) and the villagers of Farnhill and Kildwick to respond efficiently, effectively and in a timely manner to emergencies and hazards foreseen, and with enough flexibility to manage the unexpected.

DEFINITIONS

2. **Resilience.** The ability of a system, community or society exposed to hazards to resist, accommodate, adapt to and recover from the effects of a hazard in a timely and efficient manner.

3. **Emergency Planning.** The process to maintain plans for preventing emergencies: reducing, controlling or mitigating the effects of emergencies in both the response and recovery phases.

SOME POSSIBLE EMERGENCIES AND HAZARDS (Not an exhaustive List)

4. Catastrophic and widespread power failure.

5. Gas leak or explosion.

6. Major Fire(s)

7. Fallen tree(s) damaging house(s) and blocking road(s) potentially resulting in injury and traffic disruption.

8. Flooding.

9. High vehicle stuck under or collided with canal aqueduct.

INCIDENT CONTROL

10. **Location.** In the first instance the PCs and Community Volunteers are to assemble in the village Institute. However, the location of the incident cannot be predetermined and therefore it is prudent to identify alternative and widely separated refuge/welfare centres; see below:

- a. Farnhill Institute
- b. St Andrew's Parish Church including Parish Room. (small car park)
- c. White Lion Pub. (large car park)
- d. Village School.

11. **Keyholders.** Contact details of keyholders for the Refuge/Welfare Centres are found at Annex A.

12. **Staffing** will be provided by:

- a. PCs' Members - Annex B.
- b. Subsequently, they would be reinforced by Community Volunteers - Annex C.

13. **Duration.** The Village Centres could only provide short-term relief and accommodation. Thereafter, North Yorkshire County Council (NYCC) would assume responsibility. To this end the Resilience & Emergency Team is to be contacted promptly (See Annex D).

14. **Village Communications.**

a. **Initial dissemination.** This plan is available on the PC's websites, and electronic or hard copies will be provided on request from villagers or other interested parties.

b. All available means of communication will be utilised to manage the incident and to inform residents of progress eg. via social media (currently facebook & WhatsApp); door to door.

EQUIPMENT & STORES

15. **Sandbags.** A small store of sandbags is held in grit bins as follows:

- In the village car park by the playground.
- Junction High street and Grange Road.
- East side of the canal (Kildwick) 25 metres north from Parson's Bridge.
- Pub car park.

16. **Defibrillators.** These are located on the external wall of the Village Institute and at the school.

17. **Other Items.** On the activation of the Refuge/Welfare Centre, a call for specific help will be posted on the village social media eg. refreshments, warm clothing etc. If loss of power is a consequence of the incident, then gas heaters, camping stoves and non-mains torches/lights would provide initial relief.

18. **Water Supply.** The prolonged loss of power would prevent those dependent upon boreholes from drawing water. In this instance NYCC should be alerted to the need for a water distribution point. Considering likely vehicle movement, in the first case this would be in the Pub car park.

TRAFFIC FLOW

19. The PCs are not responsible for controlling traffic and neither do they have authority to do so. In an emergency the first response will come from the police, who would in turn summon the necessary assistance from the other emergency services and NYCC.

20. However, we cannot abrogate common sense and safety, and where appropriate vehicles might be waved down and the danger explained. Thereafter persons must be left to make their own decisions.

AGENCY CONTACT DETAILS

21. Connect Annex D

ACTION SEQUENCE

22. Should the incident unfold gradually, then a guide to the possible sequence of actions in response is at Annex E.

23. If the event is sudden and without warning, then Annex E should be truncated and the response actioned from an appropriate point.

ANNEXES

Annex A: Keyholders of Refuge/Welfare Centres

Annex B: Parish Council Members

Annex C: Community Volunteers

Annex D: Agency Contact Details

Annex E: Sequence of Actions

(1) generic term to include Kildwick Parish Meet

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COMMUNITY RESILIENCE & EMERGENCY PLAN**ANNEX A****REFUGE/WELFARE CENTRES – KEYHOLDERS**

Establishment	Name	Contact Details	Additional Remarks
Village Institute	Joanne Waring	07775644125	Street parking only
Village Institute			
White Lion Pub	Alistair Maclennum	07973876610	a. Proprietor b. Large car park
White Lion Pub	Kirsty Procter	07715501923	
St Andrew's Church	Mike Green	07300171351	a. Vicar b. Small car park
St Andrew's Church			
Village School	Tim Whitehead	07930982070	a. Headmaster b. Street parking only
Village School			

COMMUNITY RESILIENCE & EMERGENCY PLAN**ANNEX B****PARISH COUNCIL MEMBERS - FARNHILL**

Name	Contact Details	Remarks
Joanne Waring	07775644125	Chair
David Atkinson	07974447350	
Joy Walton	07811187961	
Steve Close	07970819565	
William (Bill) McDonald	07565787667	
Jodie Fieldhouse	07958403262	Clerk

PARISH COUNCIL MEMBERS - KILDWICK

Name	Contact Details	Remarks
Keith Midgley	01535 633510	Chair
Teresa Clark	07578650284	Clerk

COMMUNITY VOLUNTEERS

Listed below are individuals who are willing to volunteer their time, practical skills or specialist knowledge during an emergency eg first aid, door knocking etc.

It is extremely important that volunteers understand that during an incident they should:

- Not endanger themselves or others
- Assess the risk prior to any activity they undertake
- Ensure that their contact details are kept up to date
- Be prepared to act promptly

Name	Contact Details	Role/Specialist Skill
Anne-Marie	07903301602	

ACTION SEQUENCE**1. Triggers**

- a. Warning from NYCC or emergency services.
- b. Local observation from Parish Councillors or public
- c. Flood alert from the Environmental Agency
- d. Weather warning issued by Met Office
- e. Warning from Utility Services

2. Preliminary Actions

- a. Alert all Council Members and Community Volunteers. As the situation dictates, gather in the appropriate refuge/welfare centre (Connect Paragraph 10).
- b. Place other Refuge/Welfare Centre(s) on standby if necessary.
- c. Monitor local situation and update villagers on social media or by visits as required.
- d. Liaise with responding agencies to share information and get updates.
- e. Identify and inform vulnerable residents as necessary.
- f. Inform anyone at potential risk to be prepared and provide support if needed.

3. Subsequent Actions

- a. When action is predicted or required ensure response by Parish Councils and Community Volunteers is directed from a safe location.
- b. Open incident log.
- c. Assign roles to personnel.
- d. Activate Refuge/Welfare Centres to receive those affected by the emergency should it become necessary .
- e. Make a local appeal for resources as required and distribute eg food, blankets.
- f. Constantly monitor the situation.
- g. Continue to liaise with responding agencies to share information and get updates. Request emergency services' assistance or additional resources if required.
- h. Inform and monitor vulnerable residents.
- i. Convene regularly to update and reassign roles.
- j. Keep residents informed of the situation ie. via social media; door to door visits etc.

4. Post Incident

- a. Provide support to vulnerable and those adversely affected by the incident.
- b. Write "incident report".

AGENCY CONTACT DETAILS

Organisation	Role/Responsibility	Contact Details	Online Information
North Yorkshire County Council	a. Support the emergency services and those engaged in the response to an incident. b. Establish Rest Centres for those evacuated. c. Help in the recovery following an incident.	a. Switchboard: 08458 727374 b. Resilience & Emergency Team: 01609 532246 c. Out of hours contact the above via police	@NyorksPrepared emergency@northyorks.gov.uk
GOVERNMENT DEPARTMENTS			
Environment Agency	a. Flood issues b. Deals with emergency repairs and blockages on main rivers and own structures. c. Responds to pollution incidents and advises on waste disposal issues.	a. Report an incident on: 0800 807060 (Freephone 24 hours) b. Floodline: 0345 988 118 c. Gen enquiries Mon- Fri 8am-6pm: 03708 506 506	
Met Office	Produce weather reports and warn people of extreme weather to mitigate its impact.	0870 900 0100	
UTILITIES			
Northern Gas Network	Maintain and ensure safe control of gas supplies	a. Switchboard: 0800 0407766 b. Emergency: 0800 111999	@NGNgas
Northern Power Grid Yorkshire	a. Maintain and ensure safe electricity supply. b. Disconnect cables that constitute a danger to life and property.	a. Power cut: 105 b. Gen enquiries: 0800 375675	@NorthPowergrid @PowergridNews
Yorkshire Water	a. Maintenance of water supplies and sewage disposal arrangements. b. Repair water mains, and availability of emergency water supply.	a. Switchboard: 0345 1242424 b. Emergency: 0800 575324	@YorkshireWater
BT	a. Maintenance and operation of National	24 hrs Helpline: 0800 800150	@BT_UK

	Telecommunications systems. b. Provision of increased facilities to meet emergency requirements.		
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EMERGENCY SERVICES (999)

North Yorkshire Police	101	@NYorksPolice
Yorkshire Ambulance Service	111	@YorksAmbulance
North Yorkshire Fire and Rescue Service	112	@NorthYorksFire