Telephone 07958403262 Email: clerkfpc@outlook.com

Jodie Fieldhouse Clerk 2 David Emmott Walk Steeton Keighley, West Yorkshire BD20 6FP

MINUTES FOR THE MEETING OF FARNHILL PARISH COUNCIL HELD ON THURSDAY 22 FEBRUARY 2024 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.

BUSINESS

INVITED: CHAIR CLLR D. ATKINSON, VICE CHAIR CLLR J. WARING, CLLRS J. MCFARLANE, S. CLOSE, S. TRIGG, W. MCDONALD, J. WALTON, NYC REPRESENTATIVE A. BROWN, CLERK J.FIELDHOUSE

222/24 APOLOGIES, REASON FOR ABSENCE AND ACCEPTANCE OF REASON

Cllr J.W sent in her reasons and apologies for this meeting. It was resolved that the reasons and apologies were accepted.

Cllrs S.T and B.M provided their apologies and reasons for absence of the meeting planned for 28.03.24.

223/24 PUBLIC PARTICIPATION (MAXIMUM 15MINS)

Two members of the public.

Issues with history group website providers Organiser is going to take a look into this and draft a letter.

 2^{nd} resident regarding delivery drivers damaging the Arbour, one neighbour has flattened but then someone else has just done the same thing. Requesting sign saying no driving on the grass. Or fencing etc. to prevent.

Resolved Clerk to get a quote for 8 posts 4x4. 4.6 foot and 8 bags of quick drying post cement. Bring to the next meeting put on agenda for next month.

224/24 DISCLOSURE OF INTERESTS

A Councillor wished to have a disclaimer read into the minutes that she is participating in Council Business in her own right as a Councillor and not as a lawyer, as she is not insured to give legal advice in her personal capacity and any issues that arise that require a legal opinion must be confirmed by the Parish Council's own lawyers.

225/24 <u>UPDATE FROM NYC REPRESENTATIVE</u>

There will be a 4.99% increase in Council tax across the whole of North Yorkshire.

North Yorkshire Council are introducing a tax in second homes from 01.04.2024

The Council are to build more affordable homes in North Yorkshire

Council tax will rise by 4.99% next year. Less than 10 people voted for councillor Brown's motion to spend less on marketing and more on bus services

The next planning meeting will be at the start of March, nothing specific to this Parish.

Kex Gill (A59) Emergency Road closure remains closed due to a failure identified in the carriageway at the above location. North Yorkshire Highways have continued to monitor this area and as a result of the weather, heavy rain conditions in recent weeks the failure identified has become worse. North Yorkshire Council are trying to put a budget together to achieve a temporary fix but its worse than previous visits.

226/24 <u>APPROVAL OF MINUTES OF FPC MEETING HELD ON THURSDAY 25TH JANUARY 2024.</u>

Clerk to change the year and amend Cllr JW under lighting issues to the chair will be contacting.

Thereafter approved

227/24 CLERKS REPORT

All Councillors received this and reviewed within the meeting

228/24 <u>RETAINING WALL FOR THE PLAYAREA AND CARPARK</u>

NYC still undertaking surveys. They have done de-vegetation on car park but not the playarea and no work being undertaken on this.

It was resolved that Clerk will write to them as the Council would like to open the play area for the summer.

229/24 MEETING WITH THE PLANNING POLICY TEAM

A PDF copy of the details received for the residents has been placed in the notice board. There are issues with the Parish website at the moment but these are being dealt with. The PDF can also go on the Parish facebook site etc.

230/24 <u>COMMUNITY RESILIENCE FOR AIRE VALLEY – STORAGE OF</u> SANDBAGS AND OTHER FLOOD DEFENCE MECHANISMS

Unfortunately, we have not received any specific details as to why the garages have been deemed unsafe for use and we are still awaiting a response from the Councillor who provided guidance and an offer of a sandbag bin storage unit.

Resolved Clerk will continue to chase for a response to both matters and provide historic emails to Cllr Brown who may be able to obtain some further clarification.

231/24 <u>CANAL AND RIVER TRUST ISSUES</u>

A) <u>CYCLISTS – PEDESTRIAN BEEN HIT AND A 2ND NARROWLY MISSED WHO</u> <u>WOULD HAVE ENDED UP IN THE CANAL. AGRREEMENT TO HAVE SIGNAGE</u> PLACED AWAITING FURTHER INFORMATION.

Chair to send content of the response to a different contact he has within the C&RT . It was resolved for clerk to send all C&RT e-mails to chair. He will then draft a further letter.

232/24 <u>DEVELOPMENT PLAN</u>

- a. Highways Speed/ maintenance GRANGE ROAD AWAITING REPAINTING OF THE FADED NO PARKING ROAD MARKINGS. Awaiting nicer weather for this to be undertaken.
- **b.** Lighting Issues No further forward with this matter date for new light fittings /LED lighting has come and gone. Chair and Clerk continue to chase this.

- c. Update on the following items for the play area CLOSURE AND RETAINING WALL. Clerk to send e-mail as above.
- i. Inspection of Play Area Currently closed due to safety issues over retaining wall so cant do.
- ii. Lease still waiting registration.
 - d. Continuing to improve our Council n/a
 - E. Inspections of pathways, benches and walls
 - f. Landscape Maintenance. Contracting

233/24 END OF YEAR VAT RETURNS

Resolved Clerk can send if figures all balance.

234/24 <u>TREE WORKS –</u>

New Planning application for Tree works to be undertaken Ref: ZA24/25759/TCA-Sycamore- crown reduction to 12m above ground level to provide sufficient clearance to adjacent property. Spout House, Main Street, Farnhill, Keighley, BD20 9BP

it was resolved that there are no objections to this application.

VISIT OF TREE OFFICER

REPORTED TREE ISSUES ON MAIN STREET

- **A.** HAZEL AND WILLOW TREE GROWING BELOW CANAL WALL CONCERNS OF POTENTIAL DAMAGE TO SEWAGE PIPE AND CANAL POLLUTION.37/39 MAIN STREET
- B. TREES BY 42 MAIN STREET DUTCH ELM, ASH AND SYCAMORES.
- C. PLANNING PERMISSIONS HAS BEEN GRANTED FOR THE 3 Following Applications:-

ZA24/25661/TPO- Fell 2 x Beech trees.

Location: Woodland, Main Street, Farnhill, Keighley, BD20 9BJ,

ZA23/25325/TPO - Remove 2 no. Silver Birch

Location: The Arbour, Farnhill, Keighley, BD20 9BN

ZA23/25334/TCA- Top side of the Arbour:, Remove 1 Elm, , Arbour top opposite Gelndale:,T3 Ash with dieback-Fell, T6 Elm-Dead-Fell, T8 Elm-Post-Remove, T9 Elm-Fell, , Trees below un-numbered house on High Croft Way:, T10 Sycamore-Fell, T11 Silver Birch-Fell, , Trees below 6 High Croft Way:, Cherry tree with included unions-Fell, Cherry tree-Pollard, T14 Beech-Reduce crown by 4 metres,

Location: The Arbour, Farnhill, Keighley, BD20 9BN,

Each application comes with its own instructions / limitations.

It was resolved that Cllr S.T will obtain quotes with a breakdown for tree works to be undertaken so that we can go back to residents with the same.

235/24 HISTORY GROUP WEBSITE

Please refer to the public participation section above.

Farnhill website renewal / new provider – nominated Councillors will look into the .gov addresses once again.

236/24 RESPONSES TO EMAILS, LETTERS AND PHONE CALLS

237/24 PARISH STORAGE – USE OF LAND BUCKLAR HILL

It was resolved that Clerk will send email trial to Cllr Brown for him to return to NYC and confirm once more that we are interested in taking this on but please explain what the issue is with the garages.

238/24 REVIEW OF COUNCIL OWNED EQUIPMENT

It was resolved that under the Letting land section to Mr Brown is no longer relevant as currently no one is letting so this needs amending.

239/24 <u>DATE AND PLANS FOR THE ANNUAL PARISH MEETING</u>

It was resolved that the Annual Parish Meeting will take place on 9^{th} May 2024 7pm . Cllr S.C was nominated to purchase refreshments /nibbles. The Flyer will be done by Cllr JW.

240/24 DATE FOR THE ANNUAL MEETING OF THE COUNCIL

It was resolved that the Annual Meeting of the Council will take place on 23rd May 2024 7.30pm

241/24 <u>DAMAGE TO THE ARBOUR BY DELIVERY DRIVERS</u>

This matter was discussed and resolved in public attendance.

242/24 CLERKS REVIEW

The following issues were discussed:-

Finances under better control, website still ongoing

Practical agendas fine

Minutes - not a clear system. 7days word to Cllrs D.A and S.T, make any amendments thereafter and forward to all other Councillors.

Backups – Need keys for filing cabinet

Tv, screen to connect to the laptop so can all see the accounts on a larger screen.

Clerk to keep an eye on time.

243/24 FINANCE & ACCOUNTS

To consider the following invoices for approval

Jodie Fieldhouse (Salary February)
 Nest Pension
 £234.47
 £12.57

• FASTHOST invoice for assistance with outdated PHP (program) £7.80 (Pay S.T)

• YLCA Policies, Procedures and Powers Webinar (already approved) £25.00

244/24 CORRESPONDENCE

245/24 MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.

Clerk to send invoices to any outstanding rent. Not John Roberts . **246/24 HOLIDAYS**

DATE OF NEXT MEETING THURSDAY 28 MARCH 2024 IN KILDWICK/FARNHILL INSTITUTE AT 7.30PM ALL MEMBERS OF THE VILLAGE ARE WELCOME TO ATTEND

Clerk 16/02/2024

Items for the agenda for next month: Approval of minutes of meeting in February, Clerks Report, Development Plan, Highways, NYCC Street Lighting, Lease, Tree issues within Farnhill, Canal & River Trust Update, Budgets and Finance.