

## **FARNHILL PARISH COUNCIL**

Telephone 07958403262  
Email: clerkfpc@outlook.com

Jodie Fieldhouse  
Clerk  
2 David Emmott Walk  
Stetton  
Keighley, West Yorkshire  
BD20 6FP

### **MINUTES FOR THE MEETING OF FARNHILL PARISH COUNCIL HELD ON THURSDAY 27<sup>th</sup> JULY 2023 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.**

#### **BUSINESS**

**ATTENDEES:** CHAIR CLLR D. ATKINSON, VICE CHAIR CLLR J. WARING, CLLRS J. MCFARLANE, S. CLOSE, S. TRIGG, W. MCDONALD, J. WALTON, NYC REPRESENTATIVE A. BROWN, CLERK J.FIELDHOUSE AND 1 MEMBER OF PUBLIC.

**77/23**                    **APOLOGIES, REASON FOR ABSENCE AND ACCEPTANCE OF REASON**  
none

**78/23**                    **PUBLIC PARTICIPATION (MAXIMUM 15MINS)**

1 MEMBER OF PUBLIC

A resident/agent of a resident attended re trees and ivy growth on Grange Road/ Main Street. He reported that both a tree surgeon and NYC Authority have inspected the tree in question and deemed it safe and healthy within the last 6 months, so we should be able to obtain details from NYC about this. A Councillor confirmed that one of the concerns is regarding the angle the tree is sitting at.

The agent confirmed that he cannot foresee and will not recommend the landowner to incur the expense of removing a healthy tree however he cannot foresee any issues with granting permission for people to undertake work at their own expense if they want to or if they wish to crown the trees to improve their vision etc. as this has been granted in the past but they must obtain proper consent and be responsible for any costs involved, and use the landowner's preferred tree surgeon.

They have also inspected the trees on the triangle and confirmed that the Ash tree needs to be kept under review but if this becomes dangerous, they will sort it. With regards to the ivy growth causing parking issues on Grange Road, it was confirmed that they are going to attempt to cut this down.

The council resolved that Clerk will contact highways to ask for the keep clear marks on Grange Road to be remarked and possibly extended. Clerk to also request that the guttering/ roadside is cleared and to request a copy of the report from the tree officer following inspection of the trees.

The resident/agent is also aware of the issues with bicycles on the Moor. He reported that mountain bikers have even dug ride-around gullies and then put videos on Youtube advertising about it. NYC representative recommended calling 111 and reporting to the police. The landowner has already placed signs up saying no bikes but the cyclists just unscrewed the signs. The landowner is currently considering their options with regards to the Moor. The Parish Council will be kept UpToDate with any decisions regarding the Moor.

**79/23**                    **DISCLOSURE OF INTERESTS**

A Councillor wished to have a disclaimer read into the minutes that she is participating in Council Business in her own right as a Councillor and not as a lawyer, as she is not insured to give legal advice in her personal capacity and any issues that arise that require a legal opinion must be confirmed by the Parish Council's own lawyers.

**80/23                    UPDATE FROM NYC REPRESENTATIVE**

There is still some money left in the scheme for small awards if the Parish need assistance covering the expense of anything.

Regarding the 20 mile an hour policy, 150 parishes passed the motion that they wanted 20mph. The petition went to the Executives and they decided they will stick with existing policies but may trial some schemes to allow a few villages where there have been fatal RTAs.

**81/23                    CLERKS REPORT**

All received see each agenda point for updates.

**82/23                    INTERNAL CONTROL**

All agreed with new process and happy with accounting system put in place.

**83/23                    ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN  
(AGAR)2022/2023-LOCAL COUNCILS WITH GROSS INCOME OR  
EXPENDITURE NOT EXCEEDING £25,000.00**

Confirmation received and notices in the board.

**84/23                    TO LOOK INTO INSURANCE POLICY TO FIND OUT IF THERE IS  
A NEW FOR OLD COVER OR WHETHER THERE SHOULD  
ACTUALLY BE A DEPRECIATION OF VALUE OF THE ASSETS  
THROUGHOUT THE YEARS**

Councils don't depreciate assets as not deemed appropriate. The Council insurance policy is new for old. Critical bit is we need to make sure that we have the correct evaluation of assets. Clerk was unable to confirm date this was required for as could not access e-mails in meeting. Bring date back to next meeting to organise.

**85/23                    CONONLEY PARISH COUNCIL JOINT APPLICATION FOR A  
GRANT FOR WARD MEMBER FUNDING VIA CLLR BROWN TO  
IMPROVE ACCESS TO THE LEEDS - LIVERPOOL CANAL  
TOWPATH AT THE CONONLEY LANE JUNCTION WITH THE  
A629 SKIPTON ROAD.**

Currently being addressed by a councillor of Cononley Parish Council who will contact Farnhill when proposals are ready to be put forward.

**86/23                    APPROVAL OF MINUTES OF FPC MEETING HELD ON 22ND JUNE 2023**

It was resolved that the minutes were Approved

May 2023 minutes - concerns expressed by a resident that the details discussed regarding issues with the trees are not exactly as he said it. It was resolved that these minutes have already been approved but the clerk would note the resident's correction.

**87/23**                    **CANAL INSPECTION FOR SIGNAGE - LOCATION AND AMOUNT OF SIGNAGE/ POSTS REQUIRED**

It was resolved that we would require 4 signs stating pedestrian right of way and 4 posts that the Parish Council will purchase and erect. To check specific sections and take photos to send to Canal & River Trust

**88/23**                    **DEVELOPMENT PLAN**

- a. **Highways** – Access Parking issues on Newby Road/Mary Street. This matter appears to have been resolved and will remain under review.
- b. **Lighting Issues** – everything addressed and they have now identified all the problems. The new lights have been ordered for Hanover Street and contractors have been instructed just need to review that something has happened before the next meeting.
- c. **Update on the following items for the play area**
- i. **Inspection of Play Area** - Inspections being carried out regularly, areas that need painting identified.
- ii. Lease
- d. **Continuing to improve our Council -**
- E. **Inspections of pathways, benches and walls** village walk / inspection is set for 28.07.2023
- f. **Landscape Maintenance.** The contractor has started and been rained off several times, inhe will do the work as soon as possible.

**89/23**                    **CROWN REDUCTION TREE WORKS PERMISSON FROM NYC FOR THE PINFOLDS**

Application gone to NYC for approval

**ALL ARBOUR TREE ISSUES TO BE DISCUSSED FOLLOWING NEW REPORT**

14 trees that potentially need something doing to them for good management. Several dead and/or dying with Dutch elm disease, ash dieback in a couple of ash trees

Clerk to put in an application for all requested trees to be felled and can then discuss which ones will be felled following outcome of the application. Cllrs nominated will speak with residents wanting crown reduction re update and costs to follow etc.

**TREE WORKS TO BE UNDERTAKEN BY YORKSHIRE HOUSING**

No response from Yorkshire Housing, Clerk to chase.

**TREE ISSUES GRANGE ROAD / MAIN STREET**

Discussed under public participation section.

**90/23**                    **DOG WASTE MANAGEMENT**

Dog bin has now been attached.

**91/23**                    **COMMUNITY SPEED GROUP**

A Councillor has written to everyone who had expressed interest in being involved in this but no response received from any of them. It has been suggested that we purchase a smiley face / matrix sign at expense of the Parish. Can take this matter no further. Police would not provide details of equipment for speed group as would first put monitoring stations up to see what average speeds are and likewise on Grange Road

It is in the ballpark of £2800 inc. VAT for a sign + cost of installation and possibly electrical connection.

Clerk to write to Highways to ask if we are within our rights to put up a matrix sign and have the Council got any specific requirements / regulations.

**92/23**                    **ELECTRIC CHARGING POINTS**

It was resolved that the Parish are not minded to go with a private provider at this time.

**93/23**                    **NEW LOCAL TRANSPORT PLAN ENGAGEMENT - FOR STAKEHOLDERS**

Has to be submitted by 11 August . Questions such as :-

What we think is good

What are our greatest concerns

What would we like them to focus on. Priorities environment etc.

It was resolved that the nominated Cllrs will go through this.

**94/23**                    **PROPOSED PRIDE FESTIVAL BANK HOLIDAY IN AUGUST**

Not happening now as Proposer has withdrawn.

**95/23**                    **D-DAY 80<sup>TH</sup> ANNIVERSARY ON 6TH JUNE 2024 DETAILS SUPPLIED BY YLCA.**

If taking part, to provide further information to Pageant Master no later than 30th May 2024. Land owner agent will double check with client to see if it would be ok to put a beacon on the Moor. To put up a permanent fixture would be quite an outlay.

Resolved to defer and undertake further investigations.

Councillors expressed concern at the potential cost of £549 for a temporary beacon for single event.

**96/23**                    **RENTAL AGREEMENT WITH RESIDENT FOR LAND DESCRIBED AS GARDEN RENTAL**

It was resolved that this can now be sent to the resident.

**97/23**                    **PINNACLE**

Landowner agent confirmed that there would be no objection to work being done to improve the pinnacle as this has been done a few times. Would need to correspond with agent directly to update with plans and dates.

It was resolved that the Chair will look at previous minutes noting discussions and decision regarding work on the Pinnacle and would contact the resident who asked for this to be considered. It is believed that it was previously agreed that this Parish is not in a position to fund more works being undertaken on the Pinnacle, but this does not prevent the residents from starting a fundraising project to undertake works if there is an appetite for this.

**98/23            PEGGY WILSON TRUST UPDATE**

Just one apology for non-attendance, all other Trustees present. Points raised regarding the canal leak on the wall and it was raised that they are going to write to the trust about it again, it was approximately 1-2 years since the matter was last raised and nothing happened.

Garden area has had a lot of work done where the children have grown vegetables etc but they are all ready for picking and with the school not being there they would like Parishioners to be made aware to help themselves to the produce.

The Climbing wall is just about falling down so it will be removed and they would like to put an open wooden hut in its place to use as an outdoor classroom, there are funds there to cover this. Work needs to be carried out on the trees towards the entrance so they are going to contact a tree surgeon.

**99/23            RESPONSES TO EMAILS, LETTERS AND PHONE CALLS**

Dealt with under other items.

**100/23          FINANCE & ACCOUNTS**

To consider the following invoices for approval

- |  |          |
|--|----------|
| • Jodie Fieldhouse (Salary June)                     | £234.87  |
| • Nest Pension                                       | £12.57   |
| • NYC Street Lighting Maintenance                    | £510.01  |
| • NYC Lighting Energy Account                        | £3080.76 |
| • Farnhill & Kildwick Institute Hire – Jan to Jun 23 | £200.00  |

It was resolved that Clerk is to Query bill on maintenance invoice. All other payments approved

**101/23          CORRESPONDENCE**

Email received from a resident concerning mowing still needing to be undertaken. Clerk to respond explaining that it had not been mowed for a period of time following a resident's request not to mow and the contractor being incapacitated, however they are now trying to play catch up in between the rain. The Council will be looking at the Arbour in our walk around on Friday

**102/23          MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.**

Planning application resolved no objections.

**103/23          HOLIDAYS**

**DATE OF NEXT MEETING**  
**THURSDAY 24 AUGUST 2023 IN KILDWICK/FARNHILL INSTITUTE AT 7.30PM**  
**All members of the village are welcome to attend**

**Clerk 21/07/2023**

**Items for the agenda for next month: Approval of minutes of meeting in July, Clerks Report, Development Plan, Highways, NYCC Street Lighting, Lease, D-Day events, Insurance renewal, Pinnacle, Tree issues within Farnhill, Planning permission**