

FARNHILL PARISH COUNCIL

Telephone 07958403262
Email: clerkfpc@outlook.com

Jodie Fieldhouse
Clerk
2 David Emmott Walk
Steeeton
Keighley, West Yorkshire
BD20 6FP

MINUTES FOR THE ANNUAL MEETING OF THE COUNCIL HELD ON THURSDAY 4th MAY 2023 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.

BUSINESS

PRESENT: Cllr D Atkinson (Chair), Cllr J. Waring (Vice Chair) Cllrs S Close, S Trigg, J McFarlane, Cllr A. Brown and Clerk J. Fieldhouse and 1 member of the public

05/23 ELECTION OF CHAIRMAN

It was resolved that Councillor D. Atkinson will remain the Chairman.

06/23 ELECTION OF VICE-CHAIRMAN

It was resolved that Councillor J. Waring will continue in the role of Vice Chairman

07/23 TO COMPLETE DECLARATION OF OFFICE OF CHAIRMAN

Completed

08/23 TO COMPLETE DECLARATION OF OFFICE OF COUNCILLORS

Already in place.

09/23 APOLOGIES, REASON FOR ABSENCE AND ACCEPTANCE OF REASON

2 Councillors sent their apologies, it was resolved that the reasons were accepted.

10/23 PUBLIC PARTICIPATION (MAXIMUM 15MINS)

1 member of the public attended with a proposal to have postcodes amended for 7 parishes within North Yorkshire from BD20 to BD25. The Reasoning behind this was that Vehicle and home insurance is taking a big knock because insurers don't consider boundaries within the counties using the BD20 postcode and the member of public believes it causes a lot of confusion as companies based in the BD20 postcode in North Yorkshire are registered as being in Keighley.

A Councillor pointed out that if this was done it would not be straight forward. Driving licenses would have to be changed, businesses would have a lot of expense changing details on vehicles, letterhead etc, delivery companies would not be able to locate the addresses owing to navigation systems.

After a lengthy discussion it was resolved that the Councillors would discuss the matter further at the next meeting.

11/23 **DISCLOSURE OF INTERESTS**

A Councillor wished to have a disclaimer read into the minutes that she is participating in Council Business in her own right as a Councillor and not as a lawyer, as she is not insured to give legal advice in her personal capacity and any issues that arise that require a legal opinion must be confirmed by the Parish Council's own lawyers.

12/23 **UPDATE FROM NYCC REPRESENTATIVE**

Speed watch – it is possible that the equipment is no longer free from the police. NYCC Representative has supplied times and dates of when another village are doing their speed watching group. A Councillor will contact the group interested in assisting with this asking if they would like to a. watch the group or b if they would like to get a date from the police for training. NYCC Representative confirmed that we may be able to obtain some funding if we do need to pay for the equipment. Parish Councillors need to make contact with the police and obtain exact details of equipment and training. Advice was given to not set up on the main road once equipment and training is obtained as it can lead to a lot of abuse. NYCC Representative has a good relationship with the police commissioner so he will try get further information. NYCC are reconsidering the 20mph in villages following the petition.

There is no action at the moment in planning. The 1st consultation Cllr Brown has raised concerns on heritage grounds in respect of a 17th Century building in Bradley, he received a note back saying his request was overruled and Ripon will not allow the matter to go to a planning committee. Since this decision was made it has been raised that this should not happen without any discussions taking place with the Councillor putting in the objection/request for the matter to go to a committee.

Elections taking place today for Bradford and Craven has 3 - Silsden Steeton and Addingham. Mayor election for North Yorkshire to take place this time next year. A Full Council meeting is to take place a week on Wednesday and a motion about the Sealife is coming forward. There is now a huge scandal about some land being sold off some distance away from us.

Canal footpath with Cononley – not heard anything but there is a meeting on Tuesday night so will enquire with them.

13/23 **CONONLEY PARISH COUNCIL JOINT APPLICATION FOR A GRANT FOR WARD MEMBER FUNDING VIA CLLR BROWN TO IMPROVE ACCESS TO THE LEEDS - LIVERPOOL CANAL**

TOWPATH AT THE CONONLEY LANE JUNCTION WITH THE A629 SKIPTON ROAD.

As stated above NYCC Representative is in a meeting with Cononley Parish on Tuesday so he will try to obtain an update on this.

14/23 **CLERKS REPORT**

Passed out to all..

Grass cutting on the Arbour – it is thought both emailed requests for No Mow May to be observed are in relation to the lower Arbour not the upper Arbour. Agreed to continue keeping a note but not making it mandatory

15/23 **APPROVAL OF MINUTES OF THE ANNUAL PARISH COUNCIL**

MEETING HELD ON THE 12TH MAY 2022 AND FPC MEETING HELD ON 23RD MARCH 2023.

Approved
16/23

FEDBACK FROM THE ANNUAL MEETING OF THE PARISHIONERS

Some very positive responses from the parishioners. It was noted that not as many attended this year but that could be owing to there being no new developments that Parishioners need to discuss with the Council.

17/23 DEVELOPMENT PLAN

- a. **Highways – Drains, Roads etc**
- b. **Lighting Issues –**
 - i. Hanover Street
 - ii. Inspection

Clerk to write and report Newby Rd is out if not done already. Chair is going to write to Highways lighting to find out why Newby Rd satisfactory when it is not working, to request they mend the two fuses and to check / remind Highways lighting if they are aware of the full submission of the job on Hannover Street.

- c. **Update on the following items for the play area**
 - i. Inspection of Play Area
 - ii. Continuing to improve our Council
- d. **Landscape Maintenance – no Mow May ? To leave until June**

18/23 ARBICULTORISTS TREE INSPECTION AND WORKS TO BE UNDERTAKEN ON THE ARBOUR AND PINFOLDS / APPLICATIONS TO UNDERTAKE ANY NECESSARY WORKS UPON RECEIPT OF REPORTS.

Councillors have prepared a list of every tree subject to a TPO in Farnhill and a map showing exactly where they are, what has been done, needs doing. Clerk to write to Gallagher (insurers) for something in writing that they do not need to see the tree inspection reports.

19/23 TO NOMINATE COUNCILLOR TO UNDERTAKE INTERNAL CONTROL

It was resolved that Cllr. J McFarlane will undertake this.

20/23 DOG WASTE MANAGEMENT

Previous pole has been stolen new one being put in. To get a list of people who are offering to assist with these tasks

21/23 GRIT BINS

No further action

22/23 COMMUNITY SPEED GROUP

Another e-mail being sent to group and further contact with the police to be made for further information regarding equipment.

23/23 RENTAL AGREEMENT WITH RESIDENT FOR LAND DESCRIBED AS GARDEN RENTAL

Map prepared and will be brought along to the next meeting.

24/23 **CORONATION OF KING CHARLES 3RD**

A Councillor from each Parish (Kildwick and Farnhill) will open the event. It was noted that the flyer publicizing the event does not have a date on it. The council wishes the organizers every success with their day and thanks them for the time and efforts in organizing the events for the villages.

25/23 **RESPONSES TO EMAILS, LETTERS AND PHONE CALLS**

No action

26/23 **FINANCE & ACCOUNTS**

To consider the following invoices for approval

- | | |
|---|---------|
| • Jodie Fieldhouse (Salary April) | £217.18 |
| • Nest Pension | £11.46 |
| • Airevalley Solutions – Microsoft 365 subscription | £79.99 |
| • Refreshments for Annual meeting of the Parish | £76.79 |
| • Wooden Post and concrete for Newby Rd Dog Waste | £20.40 |
| • YLCA Membership fees | £216.00 |

Resolved all payments will be paid apart from YLCA as this was not on the Chairs Agenda due to technical glitch

27/23 To approve the transfer of the following balances from 2022/2023 to the next financial year 2023/2024

Street Lighting Energy Supply	£2091.44
Street Lighting Maintenance & Repairs	£5687.72
Provision for New Street Lighting	£18602.77
Towpath Improvement Plan	£182.11
Reserves	£1570.12

Resolved to transfer to next budget.

28/23 **CLERKS PAY AND PERFORMANCE REVIEW**

It was resolved that 2 Councillors will be nominated to undertake Clerk's appraisal. Clerk to complete self appraisal and fix a date.

29/23 **CORRESPONDENCE**

A Councillor has had some correspondence about the canal path regarding issues about cyclists on the towpath. Correspondence requests if it would be permissible for the Parish Council to instal signs and/or would it be possible for the Canal and River Trust's local maintenance volunteers to put them up. Case no 1040438. Clerk to draft letter and nominated Councillor to check.

30/23 **MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.**

Clerk to send updated budget forecast every alternate month. Starting at the next meeting.

31/23

HOLIDAYS

DATE OF NEXT MEETING

THURSDAY 25th MAY 2023 IN KILDWICK/FARNHILL INSTITUTE AT 7.30PM

All members of the village are welcome to attend

Clerk 04/05/ 2023

Items for the agenda for next month: Approval of minutes of extraordinary meeting held in April and the annual meeting of the Parish Council held in May, Clerks Report, Development Plan, dog waste bin, Highways, NYCC Street Lighting, AGAR, review of Auditor's comments.