

FARNHILL PARISH COUNCIL

Telephone 07958403262
Email: clerkfpc@outlook.com

Jodie Fieldhouse
Clerk
2 David Emmott Walk
Steeeton
Keighley, West Yorkshire
BD20 6FP

AGENDA FOR THE MEETING OF FARNHILL PARISH COUNCIL TO BE HELD ON THURSDAY 22nd JUNE 2023 AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE.

BUSINESS

58/23 APOLOGIES, REASON FOR ABSENCE AND ACCEPTANCE OF REASON

59/23 PUBLIC PARTICIPATION (MAXIMUM 15MINS)

60/23 DISCLOSURE OF INTERESTS

61/23 UPDATE FROM CDC REPRESENTATIVE

62/23 CLERKS REPORT

63/23 INTERNAL CONTROL

To confirm Internal Control carried out and Auditor comments have been considered.

1. **Suggestion to update website & undertake any training required thereafter.**
2. **Suggestion of going paperless for accounts - Use of electronic bookkeeping (proposed spreadsheet forwarded to all councilors)**

64/23 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR)2022/2023-LOCAL COUNCILS WITH GROSS INCOME OR EXPENDITURE NOT EXCEEDING £25,000.00

- a. Certification Certificate of Farnhill Parish Council as being exempt from external audit for financial year 2022/2023 to be signed.
- b. The Annual Internal Audit Report for 2022/2023 and supporting papers to the internal audit to be reviewed.
- c. Section 1- Annual Governance Statement 2022/2023 of the Annual Governance and Accountability Return 2022/2023 for Farnhill Parish Council was completed.
- d. Section 2- Accounting Statements 2022/2023 for the Annual Governance and Accountability Return 2022/2023 for Farnhill Parish Council to be approved.
- e. The publication of documents required by the Accounts and Audit Regulations 2015, the Local Audit Regulations 2020 and the Transparency Code for Smaller Authorities to be approved.

65/23 TO LOOK INTO INSURANCE POLICY TO FIND OUT IF THERE IS A NEW FOR OLD COVER OR WHETHER THERE SHOULD

**ACTUALLY BE A DEPRETIATION OF VALUE OF THE ASSETS
THROUGHOUT THE YEARS**

66/23 **CONONLEY PARISH COUNCIL JOINT APPLICATION FOR A
GRANT FOR WARD MEMBER FUNDING VIA CLLR BROWN TO
IMPROVE ACCESS TO THE LEEDS - LIVERPOOL CANAL
TOWPATH AT THE CONONLEY LANE JUNCTION WITH THE
A629 SKIPTON ROAD.**

67/23 **APPROVAL OF MINUTES OF FPC ANNUAL MEETING OF THE PARISH
HELD 4TH MAY 2023 AND FPC MEETING HELD ON 25TH MAY 2023**

68/23 **DEVELOPMENT PLAN**

- a. **Highways** – emergency access / parking issues at junction of Mary Street and Newby Road junction against the canal wall and parking against canal wall opposite end of Starkey Lane
- b. **Lighting Issues** –
 - i. Hanover Street
 - ii. Newby Road
- c. **Update on the following items for the play area**
 - i. Inspection of Play Area
 - ii. Lease
- d. **Continuing to improve our Council**
- e. **Inspections of pathways, benches and walls**
- f. **Landscape Maintenance**

69/23 **CROWN REDUCTION TREE WORKS TO BE UNDERTAKEN ON THE
ARBOUR AND PINFOLDS**

TREE WORKS TO BE UNDERTAKEN BY YORKSHIRE HOUSING

70/23 **DOG WASTE MANAGEMENT**

71/23 **COMMUNITY SPEED GROUP**

72/23 **RENTAL AGREEMENT WITH RESIDENT FOR LAND DESCRIBED AS
GARDEN RENTAL**

73/23 **RESPONSES TO EMAILS, LETTERS AND PHONE CALLS**

Response from Canal and River Trust regarding prices to have signs on the canal for pedestrian right of way.

74/23 **FINANCE & ACCOUNTS**

To consider the following invoices for approval

- | | |
|----------------------------------|---------|
| • Jodie Fieldhouse (Salary June) | £218.98 |
| • Nest Pension | £11.46 |
| • Auditor | £140.00 |

- Ink Cartridge 29.05.23 £13.09
- Recorded delivery 01.04.23 £6.85

Clerk seeking permission to transfer monies from Community account into Business account.

55/23 CORRESPONDENCE

Invitation received from YLCA to attend a zoom meeting with the Assistance Chief Constable on Wednesday 12th July 2023 at 6.30pm

Correspondence from YLCA regarding D-Day 80 Anniversary on 6th June 2024. YLCA have attached a guide with suggestions of lighting a beacon at 9:15pm to represent the light of peace. A tribute to be read out as the lights are lit. guidance of appropriate beacons that can be used. If taking part need to provide further information to Pageant Master no later than 30th May 2024.

75/23 MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.

Update on repairs to the Institute following flood

76/23 HOLIDAYS

DATE OF NEXT MEETING
THURSDAY 22 JUNE 2023 IN KILDWICK/FARNHILL INSTITUTE AT 7.30PM
All members of the village are welcome to attend

Clerk 16/06/2023

Items for the agenda for next month: Approval of minutes of meeting in June, Clerks Report, Development Plan, dog waste bin, Highways, NYCC Street Lighting, Lease,