FARNHILL PARISH COUNCIL

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MINUTES OF THE MEETING OF FARNHILL PARISH COUNCIL
HELD ON THE 24TH JUNE 2021 AT 7.30PM

PRESENT Councs. D Atkinson (Chairman), Councs, J Waring, J McFarlane, D Akrigg, S Wood, S Nelson S McManus, CDC Representative Counc A Brown, NYCC & CDC Representative P Mulligan & Clerk S Harding-Hill

50/21 **PUBLIC PARTICIPATION**
No members of the public present.

51/21Apologies were received from J.E.McCartney (Church Warden)

52/21 **DECLARATION OF OFFICE/CANDIDATES CONSENT TO CO-OPTION & NOTIFICATION OF DISCLOSABLE INTERESTS & NOTIFICATION OF OTHER INTERESTS OF NEW COUNCILLOR.**
The Declaration of Office & Candidates Consent to Co-Option were completed by Counc S McManus and the Notification of Disclosable Interests to be completed for next meeting. Clerk to inform CDC that the vacancy has been filled.

53/21 **DISCLOSURE OF INTERESTS**
None
54/21 **APPROVAL OF THE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON THE 27TH MAY 2021**
Counc D Atkinson proposed and Counc J Waring seconded that the minutes of the meeting held on the 27th May 2021 were a correct record of the meeting and they were approved by the Council and signed by the Chairman.

55/21 **UPDATE FROM NYCC & CDC REPRESENTATIVES**
NYCC & CDC Representative Counc P Mulligan informed the Parish Council that he had spoken with Street Lighting and they had said the lighting works would be carried out by Monday. He advised that if the Parish Council were to apply for the locality grant funding for the Arbour, £1000.00 was a reasonable amount to ask for.

CDC Representative Counc A Brown informed the Parish Council that he had still been busy as a volunteer helping out at vaccination centres and that quite a few people who had booked for the vaccine had not turned up for their appointments and some of the vaccines were therefore being wasted.
He said that announcements for the government re-organization were due two weeks ago, but meanwhile Councils were focusing on structures and how it was going to be organized. He informed the Parish Council of the path closure at Cononley on the riverside and the pedestrian rail crossing which had been temporarily closed for 6months till the 3rd June due to the horn on the direct Skipton to London Kings Cross train service being 'inaudible' The closure had now been extended for a further 6 months and the people of Cononley and surrounding areas are objecting to this and he asked for the support of the Parish Council.
The ward member grants are available till November.

56/21 **COMMUNITY ASSETS & PLUNKETT FOUNDATION**
Clerk has been in touch with the Plunkett Foundation to see if they will attend a meeting to advise the Parish Council on registering a community assett, but they are not carrying out visits at the moment, but they sent out some links for further information and stated that if we decided to go ahead with registering they would offer help and advice. The Parish Council have recently been informed that two local people may be taking on the public house so decided to defer doing anything for the time being and the item to be put on the agenda for September for further discussion.

57/21 **WARD MEMBER GRANTS & LOCALITY FUNDING**
The Parish Council are still awaiting the quotes for the Arbour before applying for the funding.

58/21 **FARNHILL HALL**
A resident of the village was concerned that permission for the hall's water supply was granted for 1 domestic property from a private water supply and now the hall was available for a holiday let to eventually sleep 22 people. The Parish Council have not had any response from the Enforcement Officer regarding the change of use, but are also concerned about works which may have been carried out on the interior of the property which may have been done without permission. Clerk to ask Planning if permission has been granted and ask if English Heritage have been made aware of any alterations and if so are they satisfied that the work has been carried out correctly because it is a listed building,

59/21 **CONONLEY FOOTPATH CLOSURE**
The Parish Council to object to the closure of the path for another six months as this right of way is hundreds of years old and the general public have a right to be able to use it for recreational purposes.

60/20 **APPOINTMENT OF REPRESENTATIVE**
Counc S Wood informed the Parish Council that due to personal reasons he could not act as Representative for YLCA this year. Counc J McFarlane offered to fill the position if nobody else was interested. Counc D Atkinson proposed and Counc J Waring seconded that she be appointed and Clerk to inform YLCA.

61/21 **FINANCE & ACCOUNTS**

a. To approve the following accounts for payment

NYCC Street Lighting **(**Maintenance carried out 2020/2021)	£594.84
A Bosman (Internal Audit)	£ 85.00
S Harding-Hill (Clerks Salary April/May/June	£540.84
Kildwick School (Funding for Defibrillator)	£ 50.00
HM Revenue & Customs (PAYE)	£135.00
Faulkners Garden Services (Strimming, Hedge Cutting, Feed & Weed)	£230.00

The above payments were approved for payment by the Parish Council except for NYCC Street Lighting Maintenance. Clerk awaiting a breakdown of the invoice and the Parish Council agreed that when it came the Clerk could go ahead and pay it.

62/21 **PLANNING SURVEY ON BEHALF OF CRAVEN DISTRICT COUNCIL**
Haines Planning is an independent Planning Consultant engaged by CDC to take forward a programme of change to the Council's Planning Service. Counc J McFarlane received the phone call from them & put forward the views of the Council and the problems which we have had based on the letter previously sent to CDC and any other issues since then. They stated they would not hesitate to give planning the hard word based on their preliminary views but cannot make them, but Counc McFarlane seemed optimistic that the points we made had been heard.

63/21 **HIGHWAYS**

a. To discuss responses from Canal & River Trust on various issues.

The Canal River Trust have responded to various issues and say they will bring the issues to the attention of the Area Operations Manager but state that the wall from Newby Road to Parsons Bridge and the walls approaching the Culvert from Main Street do not fall to the responsibility of the Canal & River Trust and we may wish to contact the local authority. The Clerk to inform them of the email recently received from them asking for more information regarding the wall at Newby Road which they rebuilt but are now saying they do not own it.

b. Signage for Dog Bins.

Counc J Waring to get some signage made for the dog bins.

c. Weeds on footpath by Bainbridge Wharf

Clerk to ask contactors that carry out the strimming for us to apply some weed killer to the footpath outside Bainbridge Wharf as it is impassable for prams, wheelchairs etc. Also to ask if they will strim the footpath that leads from Arbour to Bright Street.

d. Shelley Well Update

Counc S Wood has spoken with David & John Roberts and they are happy for us to go on their land to do any work required for drainage and happy for us to get Highways interested as long as they do not alter things and make it worse than it is already.

Clerk to contact Highways and state that Shelley Well is an historic part of the village and that the trough has not run like it used to since they carried out works. Also that there are still drainage issues with water running across the road which will become hazardous when it freezes and arrange for a meeting with them and the Parish Council and the landowners to solve the problem. Clerk to ask them to bring the plans for the drainage when they come.

e. Drainage at the Crofts

There have been further flooding issues at the Crofts and Clerk to ask Highways when they intend to start the works and make it a priority.

f. Footpath by Farnhill Hall

There has still been no response regarding permission form the owners regarding works for the footpath.

g. Manhole Cover A629 at the junction of Main Street and Cononley Lane Ends.

Clerk to contact Highways regarding a manhole cover at the junction of Cononley Lane End which is causing a lot of tyre noise since works have been carried out and can they resolve the problem.

h. Prohibition of Waiting & Unloading and Provision of Parking

NYCC propose to make an order to introduce a disabled person's parking bay at Langkirk Close, Farnhill, South side from a point 29.0metres east from the east channel line of Starkey Lane to a point 35.6metres east channel line of Starkey Lane. Any objections to the proposed order should be sent in writing to Area 5 Highways Office.

The Parish Council to raise an objection not because they object to disabled parking bays but because they are not sure that this is the best place to put a disabled parking bay and it could cause more problems for other residents.

64/21 **ONGOING DEVELOPMENT OF THE ARBOUR**

Clerk is still awaiting a quote from the Contractors for the work to be carried out for the Development Plan at Lower Arbour. Once the quote is received Clerk to apply to NYCC for some Locality Grant Funding & CDC for the Ward Members Grant. Residents of Arbour Top have agreed to cut the grass with the Parish Council's lawn mower and strimmer and will be refunded for expenses re petrol etc. Counc D Akrigg will keep the strimmer for now. CDC have paid for a contractor to repair the wall that the binmen knocked down.

65/21 **STREET LIGHTING**

We are still awaiting the new light for Hanover Street and a solution to the lights under the culvert. NYCC Representative Patrick Mulligan has spoken with them and they have said the work will be completed by Monday.

66/21**PLAY AREA**

a. Work at the Play Area will commence on the 3rd July

b. Risk assessment and notices for opening the Play Area.

The Parish Council agreed to use Playdale's Risk Assessment for the Play Area. Counc D Atkinson to supply some signs for Covid Regulations and Clerk to order suitable hand sanitizer and dispenser.

c. Play Area Lease & Registering at Land Registry

Craven District Council have drafted some terms for the lease renewal and would like us to look over them and then sign the document stating that we agree the terms. They will then draft the lease and send it to our solicitor for them to look over and advise us on anything we should be concerned about and for them to register at Land Registry. The charge for the solicitor is a set fee of £750.00 plus Vat and a small charge (roughly £40.00 to Land Registry) The Parish Council agreed to engage the solicitor to act on our behalf and once everything is satisfactory the Chairman will then sign the lease on behalf of the Parish Council.

Counc S McManus agreed to carry out the weekly checks on the Play Area and will be provided with a weekly check list.

67/21 **DEFIBRILLATOR & CPR TRAINING**

The Parish Council have had a request from a resident of the village for a further defibrillator training session as they were unable to attend the first. Clerk has enquired with the Ambulance Service and they have agreed to provide a training session free of charge, but due to Covid Restrictions it would have to be after the 19th July, but meanwhile they are offering online CPAD familiarization sessions if anyone wishes to register for them. The Parish Council will consider holding a session later when things have hopefully settled down a bit from Covid. Meanwhile clerk to inform the resident of the online sessions and to put the training on the Agenda for August.

68/21 **COUNCILLOR TRAINING PROGRAMME**

The Chairman suggested that the new Councillor Counc S McManus might be interested in attending a training session for new Councillors and details were available in the email sent around.

69/21 **VILLAGE WALKABOUT**
A village walkabout which had been arranged at the last meeting had had to be cancelled due to a few of the Councillors not being able to attend. It was agreed that the Councillors should check when they were available & send the dates around so we could come up with a suitable date.

70/21 **CYBER RISK & INSURANCE**
Came & Company Insurance have circulated a leaflet on Cyber Risk, but the Parish Council have assessed the risk and did not think that it was necessary. Clerk to arrange to have the Parish Council's Computer added to the Insurance. Counc D Atkinson to have a word with our Computer man to see about setting up Cloud for Councillor emails.

71/21 **MINOR ITEMS OF BUSINESS &ITEMS FOR AGENDA NEXT MONTH**
Footpath Closure by Network Rail at Cononley.
Drainage Work at the Crofts and Bradley Road
Queens Jubilee

DATE OF THE NEXT MEETING OF THE PARISH COUNCIL
TO BE HELD ON THURSDAY 22ND JULY 2021 @ 7.30PM IN KILDWICK/FARNHILL INSTITUTE
All members of the village are welcome to attend.