FARNHILL PARISH COUNCIL

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MINUTES OF THE EXTRAORDINARY MEETING OF FARNHILL PARISH COUNCIL HELD ON THE 12TH MARCH 2020 IN KILDWICK/FARNHILL INSTITUTE.

PRESENT Councs. D Atkinson (Chairman), M Scarffe (Vice Chairman), D Akrigg, S Nelson, J McFarlane, CDC Representative Councillor A Brown, & Clerk S Harding-Hill.

56/20 **PUBLIC PARTICIPATION**
No members of the public present.

57/20 **COUNCILLORS APOLOGIES FOR ABSENCE**
Counc J Waring

58/20 **DISCLOSURE OF INTERESTS**
Counc. Jeni McFarlane disclosed an interest in Minute No 63/20 and 67/20

59/20 **APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE 27TH FEBRUARY 2020**
The minutes of the meeting held on the 27th February are to be approved by the Council at the next meeting.

60/20 **UPDATE FROM CDC REPRESENTATIVE**
CDC Council Representative Counc A Brown stated he had nothing to report since the last meeting.

61/20 **FARNHILL PINNACLE**
The social media account has now been set up and two people have shown an interest in contributing to the restoration. Several options were discussed and then it was proposed by the Chairman that we set up a just giving page for the restoration of Farnhill Pinnacle. The resolution was passed by the Council and Counc M Scarffe will discuss with the Chairman of Kildwick Parish Meeting with regards to using the account that was set up for the previous restoration and still had a small amount of money left in.

62/20 **WARD MEMBER GRANT & LOCALITY FUNDING**
The application for the Locality Funding towards the repairs to the wall at the top of Lower Arbour has been approved by NYCC and the Parish Council unanimously voted to fill in the form accepting the grant. Counc M Scarffe to re draft the plan for the repair to the wall before sending out to contractors.

63/20 **PLANNING**

Application No:	2020/21468FUL
Proposal:	Demolition of bungalow and the construction of two houses with associated parking areas
Location:	Fairmount, Starkey Lane, Farnhill

CDC Counc A Brown advised the Parish Council that with the previous application it was the site visit and the implications for the neighbours which helped to get the application turned down and that the Parish Council should concentrate on points that would stand up with the Planning Officer.
Points the Parish Council discussed were the drawing of the footprint before and after and the height of the proposed houses and although the amount of houses had been reduce the footprint was still the same. The Car Parking layout was also seen as a problem and the overdevelopment of the site which would result in the reduction of the view down Starkey Lane which is a conservation area. Counc M Scarffe to draft a response to be considered by the Council. It was noted that two Councillors had a direct interest in the application and had declared interests and would be attending a local residents meeting.

64/20 **HIGHWAYS**

a. A629 at the bend near Cononley Lane End

Counc D Atkinson provided a draft letter to be sent to NYCC regarding making improvements to the safety of the A629. Councillor's to consider the letter and bring any amendments to the next meeting. The Parish Council were of the opinion that NYCC need to review their policies for road safety & speed restrictions and thought it would be a good idea to get together with Cononley Parish Council to discuss getting improvements made.

b. Sign for Grange Road informing people of the possibility of deer crossing.

It was proposed by Counc J McFarlane (following requests from members of the public and two recent fatalities resulting in the death of two deer) that the Parish Council should ask NYCC for signs warning of deer on Grange Road. It was agreed to ask for signs in both directions with one by Kildwick Hall Gardens and the other at the bottom of Grange Road.

c. Emergency Plan for flooding (Do we need to have storage for sandbags)

Discussions took place on emergency plans for flooding and the possibility of storing sandbags but the problem would be finding a suitable place to store them. Counc M Scarffe agreed to attend the Parish Liaison meeting where the Environment Agency will be talking about Emergency Plans.

d. Shelley Well (To receive results of drainage work).

The contractor high pressure water jetted the drains as required, but the drains were too narrow to put the camera down. He recommended that we should excavate and renew drainage from one side of the road all the way down through the garden to the trough, but the only thing that was established was that there is a pipe run from the side of Bradley Road to the trough which did have some debris/roots in it. It was not established where the water crosses under Bradley Road and that is what needs doing next.

e. Speeding Concerns Main Street

The Clerk received two e-mails from members of the public regarding speeding on Main Street and asking for traffic calming measures to be enforced on Main Street.

Clerk to respond and say that the Parish Council are in the process of getting the speeds on Main Street monitored by the North Yorkshire Police Traffic Bureau who have confirmed that the location is subject to investigation, but they are currently working through a backlog of such concerns. As soon as they have investigated they will be in touch with further information of their findings and how they intend to proceed. Clerk to also inform them that the Parish Council will be addressing speed watch concerns and the possibility of getting volunteers for a community speed watch scheme at the Annual Parish Meeting if they would like to get involved.

In the meantime the Clerk to ask for the Police Traffic Bureau to extend the investigation into speeding concerns to Main Street, High Farnhill and to ask NYCC for more 20mph repeater signs to be placed down Main Street with one by 34 & 36 Main Street. Counc A Brown suggested getting in touch with Cononley who had set up a Community Speedwatch Scheme.

65/20 **FINANCE & ACCOUNTS**

a. To consider support for the Institutes 2021 Calendar , so as to provide the Institute with a minimum profit of £150.

The Parish Council discussed supporting the production of the Institutes 2021 Calendar and after a vote of 4 people for and 1 against the Parish Council resolved to pay up to £150.00 towards the cost of publication if needed to cover costs.

b. The following accounts were approved for payment.

Leeds 11 (Website Hosting)	£ 48.00
Keighley Tree Services	£480.00
Royal Flush (Drainage)	£ 80.00

66/20 **HEALTH & SAFETY POLICY**

The Health & Safety Policy was reviewed and accepted by the Council & the Guidance to go alongside the Policy was accepted by unanimous vote. Counc. S Wood to review the Play Area Inspection sheet for the next meeting. The Parish Council agreed to have Health & Safety on the agenda every month.

67/20 **KILDWICK/FARNHILL INSTITUTE**

An item to be put on the next agenda to discuss the rate the Parish Council pay for the use of the room and if we should be paying more.

68/20 **GENERAL DATA PROTECTION REGULATIONS**

The Clerk provided a draft Data Audit Policy but the Parish Council agreed to defer adopting the Draft Data Protection Policy & Data Audit until the Data Protection Officer has attended a meeting so he can advise on which is the more suitable Policy. Clerk to confirm with the data protection officer that the 2nd April was okay for the meeting.

69/20 **DEFINITIVE MAP MODIFICATION ORDER APPLICATION**

(Application to add a public footpath FP18 to Hanover Street , Farnhill)

The Parish Council received two completed public rights of way user evidence forms but more are needed to put in an application.

70/20 **PLAY AREA**
The Parish Council resolved to keep the Play Area closed till more information is available.

71/20 **STREET LIGHTING**
A light which is out at Hanover Street has been reported to NYC Street Lighting department. Lights 27,28 & 29 have now been repaired & NYCC are looking for a suitable replacement for light No 32 under the Culvert.

72/20 **MINOR ITEMS OF BUSINESS & ITEMS TO GO ON THE AGENDA NEXT MONTH**.
A questionnaire was sent to members of the Council asking for their thoughts on improving the way meetings are carried out and the Council will consider the responses and try and aim to improve future meetings.
Items for the Agenda to include – Recycling Bins. + Rent of Room at Institute.

DATE OF NEXT MEETING OF THE PARISH COUNCIL THURSDAY 26TH MARCH 2020 AT 7.00PM AT KILDWICK/FARNHILL INSTITUTE
All members of the village are welcome to attend