

# **FARNHILL PARISH COUNCIL**

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## **MINUTES OF THE MEETING OF FARNHILL PARISH COUNCIL HELD ON THE 25<sup>TH</sup> JANUARY 2018 IN KILDWICK/FARNHILL INSTITUTE.**

**PRESENT** Councs. G Harling (Chairman), M Scarffe, D Akrigg, Rev Julie Bacon & Clerk S Harding-Hill,

### **1/18 PUBLIC PARTICIPATION**

The Rev Julie Bacon who will be taking over as priest at Kildwick Church attended the meeting to introduce herself and to gain some knowledge of local community issues. She informed the Parish Council that a Community Forum was being held on Monday 19<sup>th</sup> February 2018 at 7.30pm in St Andrew's Church in connection with plans for the future of the building. She said that the present building dates back some 700 years and that it is a public building, central to the character of the area and it belongs not just to the congregation but to the whole parish. The Church is now showing its age and some tasks need urgent attention to ensure its continued survival. Members of St Andrew's are currently engaged in putting together plans for the building and she invited a couple of Councillors along to the meeting to give some feedback on their proposals and on the value of the building to the community both now and in the future.

### **2/18 APOLOGIES FOR ABSENCE**

CDC District Representative Councs. A Brown,

### **3/18 COUNCILLOR'S APOLOGIES FOR ABSENCE.**

Counc's D Atkinson & J Waring

### **4/18 DISCLOSURE OF INTERESTS**

None

### **5/18 APPROVAL OF THE MINUTES OF THE MEETINGS HELD ON THE ON THE 14<sup>TH</sup> DECEMBER 2017**

The minutes of the meeting held on the 14<sup>th</sup> December 2017 were approved by the Council and signed as a correct record by the Chairman.

### **6/18 UPDATE FROM NYCC & CDC REPRESENTATIVES**

No District or County Council Representatives present.

### **7/18 HIGHWAYS**

- a. A member of the public reported that there was a problem with the drains on Bradley Road before the woods. The trench which was dug out to take the water to the drains has become fully blocked in places thus when there is heavy rain the water runs along the tarmac road surface and bypasses the drain. If it rains heavily the water is running towards the properties at the bottom of the hill. There is also a problem with a drain on the same road between Main Street, Farnhill and Bradley at the Farnhill end, the drain grate here is very close to the signpost "Bradley 1¼". The problem is the surface water never really runs properly into this drain, so surface water travelling downward completely misses the drain and joins the road surface of Main Street, Farnhill. In the present cold weather this surface water freezes solid and salting does little to mitigate this additional problem as the water just washes the salt way.

This matter has been reported to Highways and they have been and done some work to improve the flow and it is hoped they will do some more remedial work.

- b. Clerk to report that the drains are blocked on Main Street due to water and dirt running down from the moor and that the water is still flooding under the Culvert on occasions and to request that they clear them as soon as possible..
- c. Highways have responded to the complaint about the recent road closures in Farnhill by saying that Emergency Services are informed via the roadworks.org website of any changes in disruption information and they keep the website as up to date as possible. This was done for the recent closures so they would have been aware. Our comments on delaying the works have been noted however timing would have been between the builders and the property owners.

#### 8/18 **PLANNING**

**Application No:** 2017/18846/HH

**Proposal:** Removal of single storey extension and construction of two storey extension, insertion of side facing window – all to Eastern elevation.

**Location:** 66 Starkey Lane, Kildwick

The Parish council had no objections to the above proposal.

**Application No:** 2018/18928/TCA

**Proposal:** T1-Monkey Puzzle-Fell

**Location:** 7 High Croft Way, Farnhill

The Parish Council made the following observations:-

This is a nice tree which is not native to the area and adds environmental value to the Conservation Area. We do not think the applicants have given enough reason to cut down a large tree.

#### **ENF/02707/2017 Airedale House**

CDC updated the Parish Council regarding the breach of planning at Airedale House. The owner wishes to reface the main house in the ‘new stone’ that is being used for the extension so that it matches. They have been asked to submit an application, which if approved would remedy the breach.

#### 9/18 **DATA PROTECTION**

Following attendance at a YLCA meeting and new information sheets made available to the Council, regarding a Data Protection Officer the Council have been made aware that the Parish Clerk or Councillors cannot act as the data protection officer unless they have the necessary qualifications. On recognition of the onerous burden on smaller organisations there is a provision to allow a single DPO to cover a group of authorities. As the District Council is the largest public authority in the District they have offered to support the Parish Councils by providing them with the service of their DPO to carry out the tasks described in Article 39 They will make a nominal charge of £150.00 per year for the service .Clerk to contact David Roper- Newman from CDC to see if he will act as DPO for Farnhill and to get more information. Clerk to also ask him about Insurance Cover and would the Parish Council be covered on Craven District Councils Insurance if there was a data breach or would the Parish Council need to take out Insurance to cover it.

#### 10/18 **LEAKING TROUGH AT BUCKLAR HILL**

Yorkshire Water are still awaiting further progress from their legal team to arrange an enforcement to allow them to enter the property concerned. In the latest correspondence they say that these legal issues take time to go through the correct proceedings and it cannot be rushed.

#### 11/18 **FENCE AT LEEDS & LIVERPOOL CANAL**

Couns D Atkinson has been in contact with Chantelle Seaborn the Waterways manager for the Canal & River Trust North West, regarding the temporary fencing near Redmans’s Bridge.

He has informed her that some of the temporary fencing has now blown down and has been found further along the Canal Towpath near Milking Hill Bridge and causing a hazard to people using the towpath. There are therefore now two hazards on this stretch of the Canal and can she inform their safety team and ask them about progress with a proper replacement of the fence which was promised. Clerk to write confirming this and to ask for a date when the work will be taking place.

#### **12/18 WASTE COLLECTION SERVICE**

Counc D Atkinson reported that the waste removal system seems to have gone back to normal ie, bins being left out at the bottom of back Mary Street. As a consequence bins and rubbish have been blown everywhere. Clerk to ask CDC to reinstate the collection service that was agreed.

#### **13/18 STREET LIGHTING**

NYCC have informed the Parish Council that they will carry out an inspection of the lights to specify what is required for the replacement programme and what the costs will be, but it will take time as they are very busy at the moment.

#### **14/18 FINANCE & ACCOUNTS**

- a. To consider donation to Kildwick Church Roof Fund.

The Parish Council **resolved** to make a decision on a donation to the Church Roof next month after attending the Community Forum regarding future plans for the Church.

- b. The following accounts were approved for payment by the Council

• Kildwick/Farnhill	£ 1200.00
• Information Commissioner's Office Data Protection Fee	£ 35.00

#### **15/18 INFORMATION BOARD IN CAR PARK**

CDC no longer have the artwork for the maps which were in the information board. These maps were copyright which CDC paid to use, but they no longer do this. They have said that if we let them know which information we would like including they will try to help if they can. The Council will give the matter some thought.

#### **16/18 PARISH COUNCIL WEBSITE**

The website has been updated with agenda's & minutes.

#### **17/18 ONGOING DEVELOPMENT OF THE ARBOUR**

Counc M Scarffe provided a draft plan for the path and steps at the top end of Lower Arbour, but will put in more detail for the next meeting.

#### **18/18 HEALTH & SAFETY POLICY**

Held over till next meeting

#### **19/18 PLAY AREA**

Clerk is awaiting a response from Sutcliffe Play regarding prices for spare parts for some of the equipment.

#### **20/18 CLERKS REPORT**

An Email has been received from YLCA regarding encouraging Councils to become dementia friendly. They are considering having some sessions on what this would mean and what they can do when they have agreed to become dementia friendly; but before they do they would like to know whether any councils would be interested in attending such a session. The Parish Council to reply that they would be interested if the meeting was fairly local and held in the evening.

CDC have informed the Parish Council that last year they undertook an extensive consultation to review the bring site recycling facilities and a decision was reached that the majority of bring sites would be removed with just a few remaining.. Over the past year they have continued to monitor these sites and inspection of the remaining facilities has revealed significant abuse by commercial entities.

Also the extension of kerbside recycling to all properties in Craven has resulted in decreased demand for bring sites by residents. Therefore the removing of all remaining sites was put to Policy Committee and approved by members on 5<sup>th</sup> December 2017. The removal of sites will begin on the 20<sup>th</sup> January 2018.

#### 21/18 **CORRESPONDENCE**

YLCA White Rose Update Dec 2017

YLCA – Application of Referendum Principles in the next 3 years

Revd. Julie Bacon – Email with regard to meeting with Chair

Clerks & Councils Direct January 2018

Wicksteed – 100 years of play

Public Sector Executive- Supporting the Yorkshire Devolution

CDC Removal of Bring Sites In Craven

YLCA – Dementia Friendly Councils

YLCA – Planning Seminars

NALC – PC09-17 Review of Park Home Legislation

YLCA – NALC Chief Executive Bulletin 2 – 12<sup>th</sup> Jan 2018

#### 22/18 **CROSSHILLS RAILWAY STATION**

An e-mail was received from Gill Birks thanking the Parish Council for their offer of support with regard to the Crosshills Railway Station. She said perhaps taking up the issue with your NYCC Councillor would be helpful. Their County Councillor, Philip Barrett, has asked for it to go back on the Area Committee agenda. He is going to co-ordinate public concern & Sutton PC have also contacted him. She has also forwarded our email to him and they are looking at a Facebook campaign & Philip including it on his own newsletter which he puts through to each household. Clerk to write to NYCC and request that it is put back on the agenda for the Craven Area Committee.

**DATE OF NEXT MEETING THURSDAY 22ND FEBRUARY 2018 IN KILDWICK/FARNHILL INSTITUTE AT**

**7.30PM**

**All members of the village are welcome to attend**