

Susan Harding Hill  
Clerk  
1 North Place  
Sutton in Craven  
Keighley, West Yorkshire  
BD20 7PH

**MINUTES OF THE ANNUAL MEETING OF FARNHILL PARISH COUNCIL  
HELD ON THE 3<sup>RD</sup> JUNE 2014 IN KILDWICK/FARNHILL INSTITUTE.**

**PRESENT** Councs. G Harling (Chairman) R Bramley, M Scarffe, J Waring, NYCC & CDC Dist Rep Counc P Mulligan.  
Clerk S Harding-Hill. No members of the public.

91/14 **ELECTION OF CHAIRMAN**

The Parish Council proposed and seconded that Counc G Harling be appointed Chairman for a further year.

92/14 **ELECTION OF VICE CHAIRMAN**

The Parish Council proposed and seconded that Counc D Atkinson be appointed Vice Chairman for a further year subject to his agreement at the next meeting.

93/14 **COMPLETION OF DECLARATION OF ACCEPTANCE OF OFFICE**

Declaration of acceptance of office forms were completed by all Councillors present.

94/14 **COMPLETION OF DECLARATION OF OFFICE OF CHAIRMAN**

Declaration of acceptance of office of Chairman was completed by the Chairman.

95/15 **COUNCILLORS APOLOGIES FOR ABSENCE**

Apologies were accepted from Counc D Atkinson due to family commitments.

96/14 **TO RECEIVE APOLOGIES FOR ABSENCE OF NON MEMBERS.**

Apologies were received from CDC Rep Counc P Fairbank

97/14 **APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE ON THE 8<sup>TH</sup> MAY 2014**

The minutes of the meeting held on the 8<sup>th</sup> May were approved by the Council and signed as a correct record by the Chairman.

98/14 **REPORT FROM NYCC REP COUNC P MULLIGAN**

NYCC Rep Counc P Mulligan informed the Parish Council that due to the recent death of Counc Polly English who was a representative for NYCC, CDC and the Town Council, a bi-election would probably be held.

He also informed the Parish Council of a Consultation which is currently running with the police to find out which issues the public think should be given priority by the police. The Consultation can be found at [www.big.police.debate.co.uk](http://www.big.police.debate.co.uk) and runs till the 15<sup>th</sup> June.

At a recent NYCC Seminar issues were discussed regarding a Stronger Communities Programme with more Community Hubs with officer support and to aim for more liason between NYCC & CDC.

Counc P Mulligan has now been elected as a Representative for CDC and sits on the Policy & Audit Committee and is substitute on the Spatial Planning Committee.

He reported that Cononley are having problems at the moment with a large number of planning applications being submitted for new housing and because they do not have a local plan and CDC have not yet completed their Local Plan the grounds for disapproval are limited. This will only add to the problems that already exist with the infrastructure.

99/14 **REGISTER OF INTERESTS**

Clerk to inform the monitoring officer at CDC that I Fulton & S Gilbert are no longer Councillors and need to be removed from the register. A letter from YLCA advising about the register of interests and its recommended content was made available for Councillors and each member to complete their register of interests as appropriate.

100/14 **DECLARATION OF INTERESTS**

None

101/14 **TO FIX THE DATES & TIMES OF ORDINARY MEETINGS OF THE COUNCIL FOR THE ENSUING YEAR**

The Parish Council agreed to continue having the meetings on the 1<sup>st</sup> Tuesday of the month commencing at 7.30pm.

102/14 **APPOINTMENT OF REPRESENTATIVES FOR YLCA**

Counc M Scarffe was appointed to be the representative for YLCA for the coming year.

103/14 **HIGHWAYS**

NYCC Highways have responded to our e-mail and have said that repair works to the surface of Main Street will be carried out some time in June, but no further work on the footpaths will be carried out at the moment. Any further work to footpaths will be dependant on what funding is available.

104/14 **FINANCE & ACCOUNTS**

NYCC Street Lighting Energy	£1207.94
S Harding-Hill (Printing of Flyers for Scarecrow Festival)	£ 56.50

The above accounts were approved for payment by the Council

105/14 **PLANNING**

**Application Number:**

28/2014/14598

**Proposal:**

14 No Solar Panels To Be Fixed On South Facing Roof  
(At Rear Of Property), Control Panel Installed Internally

**Location:**

Milkin Hill Cottage, 79 Main Street, Farnhill

The Parish Council had no objections to the above proposal.

106/14 **PARISH COUNCIL WEBSITE DEVELOPMENT**

Henryk Matysniak has informed the Parish Council that due to other commitments he would like to hand over the running of the Farnhill Website . A meeting was therefore held between a few members of the Parish Council and Graham Taylor from the history group who had expressed an interest in taking over the village website for the history club. It was agreed that the site should continue to be owned by the Parish Council and the web hosting invoices would be transferred to the Parish Council. Once the Parish Council have their own website up and running Graham Taylor will take over the administering of the website with the larger part of the website being taken up by the history club. Links will be provided to the Parish Council Website and to other organizations in the village plus Graham will consider administering a small piece for local organizations who do not have their own website. Graham will also continue to administer for the Parish Council on a short time basis till the Parish Council's own site is up and running.

It was agreed that the Parish Council start off their own website by putting on future agenda's and minutes going back to the start of the year.

107/14 **FINANCIAL RISK ASSESSMENT**

One amendment was made to the risk assessment after which it was approved by the Council.

108/14 **SCARECROW FESTIVAL**

The flyers have now been printed for the scarecrow festival and passed to Sue at the White Lion to circulate round the village.

109/14 **CHRISTMAS FESTIVITIES**

Peter Ball from NYCC has agreed to look at the site at the junction of Grange Road & Main Street and will then provide an estimate of the cost to install a feeder pillar connected from the Street Light for a connection for Christmas tree lights..

110/14 **DEVELOPMENT OF THE ARBOUR**

Counc M Scarffe has cut some of the grass at Lower Arbour, but stated that there is still a lot of work to do and that the Parish Council need to consider the risk of fire from overgrown and dead vegetation and make sure that it is kept in safe condition for people to enjoy.

Whilst carrying out the grass cutting a member of the public expressed concern about the amount of grass cutting that was being done at Lower Arbour. Clerk to write to them and explain that the maintenance work which has been done has been agreed by the Council and that the Council are working on putting together a plan of works for the Arbour which will include making alterations to the path and steps. In the meantime it was decided at the Parish Council meeting in December 2013 that on a short time basis Lower Arbour should be kept to minimum maintenance to include clearing the public footpaths, keeping the grass at the bottom near the washing lines fairly short and keeping the ivy and brambles under control .

The Parish Council made the decision taking into account health and safety concerns and the views of the majority of the public who filled in the questionnaire about maintenance of the Arbour.

111/14 **PLAY AREA**

Counc M Scarffe has cut the grass in the Play Area.

112/14 **CORRESPONDENCE**

YLCA – Craven Branch Annual Meeting Wednesday 18<sup>th</sup> June 2014 at 7.00pm Cracoe Village Hall, Cracoe + minutes of meetings 13<sup>th</sup> & 18<sup>th</sup> January

YLCA – THE PROVISION OF SERVICES TO MEMBER COUNCILS AND PARISH MEETINGS

Newsletter- Health & Wellbeing Board May 2014

NYCC Craven Area Committee – Rendezvous Hotel, Keighley Road, Skipton, Thursday 5<sup>th</sup> June 2014 at 10.00am.

CDC European, District & Parish Council Elections. Notice of Poll + Declaration of Local result for the Craven local counting area

CDC Community News May 2014

NYCC – Tour de France Grand Depart Saturday 5<sup>th</sup> July and Sunday 6<sup>th</sup> July 2014-06-02

CDC – Parish Clerks Forum

VG Energy – Renewable Specialists – Funding

**DATE OF NEXT MEETING TUESDAY 1<sup>ST</sup> JULY 2014 IN KILDWICK/FARNHILL  
INSTITUTE AT 7.30PM**

**All members of the village are welcome to attend**

Susan Harding-Hill  
16.06.2014

