

FARNHILL PARISH COUNCIL

Telephone 01535 634942
Email: suehardinghill@tiscali.co.uk

Susan Harding Hill
Clerk
1 North Place
Sutton in Craven
Keighley, West Yorkshire
BD20 7PH

MINUTES OF THE MEETING OF FARNHILL PARISH COUNCIL HELD ON THE 14TH APRIL 2015 IN KILDWICK/FARNHILL INSTITUTE.

PRESENT Councs. G Harling(Chairman), D Atkinson, M Scarffe, J Waring, R Bramley & Clerk S Harding-Hill

274/15 PUBLIC PARTICIPATION

No members of the public present.

275/15 APOLOGIES FOR ABSENCE

NYCC & CDC Representative Coun. P Mulligan & CDC Representative Council P Fairbank

276/15 COUNCILLORS APOLOGIES FOR ABSENCE

None

277/15 DISCLOSURE OF INTERESTS

None

278/15 APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE ON THE 3RD MARCH 2015

The minutes of the meeting held on the 3rd March 2015 were approved by the Council and signed as a correct record by the Chairman.

279/15 HIGHWAYS

a. Parking Issues

An e-mail has been received from a member of the public regarding parking issues at Main Street and complaining about the Institute booking both floors of the Institute in the same evening. Clerk to reply stating that Parish Council has no authority to deal with parking problems and that the Institute is run by a separate Institute Committee and not in the Parish Council's control.

b. Kildwick Roundabout.

Highways have responded to the Parish Council's request for signing on approaching the roundabout from Skipton direction, warning that there is traffic approaching from the roundabout and turning to their immediate left. They say that with regard to drivers coming from Skipton, they cannot see any way of signing or marking this. With regard to opening the bus route into Kildwick to other vehicles, they say that some residents from Kildwick have expressed concerns about the effect this would have on Kildwick village.

c. A629 Cononley Crossroads

Darren Griffiths has informed the Parish Council that warning signs that state 'pedestrians crossing' can only be placed where there is no formal provision (such as a refuge) and there is no legal sign to warn motorists of traffic islands. Consequently, they never provide warning signs for islands in the road. He also stated that the island is programmed for May/June. Clerk to ask which traffic directive or regulation states that warning signs that state pedestrians crossing can only be placed where there is no formal provision (such as a refuge)

d. Grit Bin for Main Street

Highways have assessed Main Street for a further grit bin in accordance with their policy and it reaches a score of 80, it needed to be over 100 to qualify. The parish do have the option to fund a grit bin for the location if they wish. The costs for this have been issued to all parish councils in the past. The matter was closed for the time being with the possibility of reviewing in late autumn.

280/15 UPDATES FROM CDC & NYCC REPRESENTATIVES

No district representatives present.

281/15 PLANNING

Re: Proposed Works To Trees In Farnhill Conservation Area

Application Number:

28/2015/15537

Proposal:

1 No Silver Birch – Fell & Remove

Location:

87 Main Street, Farnhill

Farnhill Parish Council had no objections to the above proposal.

Grant of Permission by CDC

Application No:

28/2015/15439

Proposal:

Removal of the existing Rear Porch and Construction of Single Storey Lean-To Sun Room Extension To The Rear.

Location:

54 Starkey Lane, Farnhill

Grant of Permission by CDC

Re: Proposed Works To Trees In Farnhill Conservation Area

Application Number:

28/2015/15537

Proposal:

1 No Silver Birch – Fell & Remove

Location:

87 Main Street, Farnhill

282/15 **TO APPOINT AN INTERNAL AUDITOR**

The Parish Council have had to appoint a new internal auditor due to the retirement of the previous internal auditor. It was resolved that Andrew Bosman (chosen from a list of internal auditors provided by YLCA) be appointed to carry out the role. He has an Honours Degree in Business Studies and has been internally auditing for around 15 years with SLCC approval status. He is also a Parish Clerk to Brodsworth - a relatively small but active Parish to the North of Doncaster and has quoted that the cost will be approx £100.00 to £120.00.

283/15 **FINANCE & ACCOUNTS**

a. **Membership of YLCA**

The Parish Council **resolved** to continue membership of YLCA for a further year

b. The following accounts were approved for payment by the Council

YLCA Membership	£183.00
Sue Ryder (Manorlands)	£50.00
S Harding-Hill (Clerks Salary Jan, Feb, Mar)	£355.00
HM Revenue & Customs	£ 88.80
S Harding-Hill Clerks Expenses + Website	£85.18
M Scarffe	£65.10
NYCC Street Lighting Energy Costs 2014/2015	£1320.70
Gardenmakers (Plants)	£643.20

c. **To receive Receipts & Payments Account & Supporting Statement for year ended 31st March 2015 & Approve the Accounting Statement for the Annual Return.**

Copies of the receipts & payments account & supporting statement, bank reconciliation & budget account for year ending 31st March 2015 were provided by the Clerk and the Accounting Statement for the Annual Return was approved and signed by the Council.

d. **To approve transfer of earmarked balances from budget account for year 2014-2015 into budget account for 2015-2016.**

The Council resolved to transfer the following earmarked balances from the budget account for the year 2014/2015 to the year 2015/2016.

• Street Lighting Maintenance & Repairs	£2639.78
• NYCC Electric Supply	£1092.06
• Provision for New Lighting	£5694.67
• Village Improvement Plan	£2000.00
• Christmas Tree & Connection	£1000.00
• Institute Donation	£1200.00

284/15 **STREET LIGHTING**

a. **Light for Parson's Bridge**

Kildwick Parish Meeting have said the recommended site would appear suitable, however in order for them to consider granting permission for the light to be installed they would require a letter of agreement from Farnhill confirming that Kildwick Parish meeting will not be liable for any installation, running or maintenance costs including any costs of removal or making good the site in future should the light be no longer required. The letter should also include agreement to seeking Kildwick Parish Meeting's prior approval regarding the size and style of column/lantern to be installed including any replacements in future. The Parish Council resolved that they would take full responsibility. Clerk to write to Kildwick Parish Meeting and confirm along with details of the light.

Clerk to also confirm with NYCC that we do not need to seek permission from anywhere else and also to inform the residents of Burnside about the Parish Councils intention to place a light near the steps.

b. **Lights Out**

Four lights have been reported as being out to NYCC (Lights No 23,24,28 &29) NYCC engineers have been out to repair the lights but found that the fault was with the electric supply. YEDL have been informed of the fault.

285/15 **ANNUAL PARISH MEETING**

Confirmation has been received from Representatives from NYCC & CDC that they will be present for the meeting and also somebody from CDC Waste Management, but unfortunately the Police Commissioner is not available that evening but has stated that she would be willing to visit another time.

The flyers for the Annual Parish Meeting have been printed and were given to Councillors to distribute around the village. It was agreed that the Council would provide light refreshments for the meeting.

286/15 **REVIEW OF RENTS & CONTRACTS FOR LAND OWNED BY THE PARISH COUNCIL**

It was previously agreed that Parish Council Rents would be reviewed as they became due. As a consequence 3 rents were reviewed. One of the rents for a piece of land at the top of the Arbour cannot be changed due to conditions in the original Deed of Gift for the Arbour. A second which involves a small garden area at Lower Arbour was held over till more details were available and the third for a stone trough near the entrance to the Arbour was discussed and it was resolved not to amend the rent.

287/15 **CHRISTMAS FESTIVITIES**

Matthew Hart from the Canal & River Trust has responded re the license for feeder pillar for Christmas Tree connection stating he has passed this to the Utilities Team who will be making contact shortly. At the moment the Surveyors are quite busy as they approach the year end and he apologies for the delay.

288/15 **PLAY AREA**

Counc R Bramley reminded Counc Waring about the sneck for the gate at the Play Area. There were no further issues to report.

289/15 **ONGOING DEVELOPMENT OF THE ARBOUR**

a. **Arbour Track** A request was put forward, that when the track at Arbour Top is being repaired by the residents it is made slightly wider. The Parish Council had no objections to the proposal.

b. **Clearance Work & Planting**

The plants have been received for the planting at the Arbour and most of the planting carried out. The Parish Council were very pleased with the amount of volunteers who gave up their Sunday to help with the planting and would like to thank everybody who took part.

Clerk to write to the contractors who began the clearance work at Lower Arbour and ask them if they can now remove the debris which was previously left behind from the clearance when they were interrupted from completing the job.

This will then enable the planting work to be completed as previously agreed from the original plans. Some of the trees are to be kept back for the time being to see how the other plants perform once the clearance is completed.

c. **Grant from CDC**

Farnhill Parish Council have been provisionally awarded a community grant from CDC for the Arbour Project, but the grant may be subject to terms and conditions and they may need to provide further information before the grants are finally confirmed. The Parish Council thanked the Clerk and the residents of the village who gave their support in the process of the application.

d. **Paths** The work to the path at the Arbour was discussed and it was agreed to amend the plan and reduce the section of wall needed by the steps and to regrade the bank more and to consider making a small area at the top for a seat to be placed for residents to enjoy. Clerk to ask the Contractors to meet up with the Parish Council to discuss the changes and supply amended quotes.

290/15 **PARISH COUNCIL WEBSITE**

The Parish Council expressed their thanks to Counc R Bramley for the excellent job he has done with the website. Counc R Bramley reported that the website has had 440 hits from Feb to March and 986 hits from the 3rd March to 7th April.

291/15 **FARNHILL PARISH COUNCIL'S POLICIES**

Held over till next meeting.

292/15 **CLERKS REPORT**

A Representative from the Asset Inspection team at the Canal & River Trust met with the Clerk to discuss several local concerns and reported the following. With regard to the retaining wall leading to the road tunnel and the loose gate at Redmans Footbridge. As discussed, as part of CRT's AIP (Annual Inspection Process) all assets are inspected on a Cyclical, monthly basis. Any concerns are passed onto the area engineer for review and prioritization for repair works. If during subsequent inspections any changes have occurred these are passed on to the Area Engineer for reprioritising the defect. He confirmed that the retaining wall in question is being monitored for any masonry movement and seepage and pointing works have been identified as being required and will be prioritised within the works programme. Unfortunately he cannot confirm where this currently sits on the prioritised list of works.

He will suggest that a top latch be fitted to the gate at Redmans Bridge to hopefully increase the likelihood of it being closed. He confirmed that CRT are aware of the condition of the deck of Redman swing bridge, and are prioritising repairs accordingly.

293/15 **CORRESPONDENCE**

White Rose Update March 2015

Came & Company Insurance – Local Council Matters

CDC Standards Committee – Replacement Parish Representatives

CDC – Craven District Council News 2015

CDC Parliamentary General Election – 7th May 2015 and Local Elections Notices

CDC – LE PETIT DEPART EVENT – Recreational Ride 38 Mile Ride for all. 31st May 2015-04-13

Craven Area Committee- Bentham Town Hall Thursday 19th March at 10.00am

Amethyst Horticulture

HAGS SMP- Playgrounds & Play Equipment

Wicksteed Playgrounds

Action Play & Leisure - Set Playgrounds

Playscheme- Swing into 2015 with Playscheme- Adventure Pyramis Play Tower

294/15 **MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.**

CDC approved the implementation of a Collection Point Policy in September 2014 which means that they need to make changes to the way they collect wheelie bins from certain properties. They recently wrote to the Parish Council stating that they were about to pilot the changes in 2 areas (Ingleton and part of Cowling) The Parish Council have now been made aware from Councillor D Atkinson that they are about to start with collection points in Newby Road, Mary Street, Back of Mary Street and South View, Farnhill. Apparently letters have been sent to residents on Thursday 9th April stating that it will start on Monday 20th April along with instructions regarding collection points.

Clerk to write to waste management to ask why the Parish Council have not been made aware of this and to complain about the short period of notice and the fact that not enough thought has gone into deciding the collection points.
Purchase of Projector to go on Agenda for next month.

DATE OF NEXT MEETING TUESDAY 5TH MAY 2015 IN KILDWICK/FARNHILL INSTITUTE AT 7.30PM
All members of the village are welcome to attend

THE ANNUAL PARISH MEETING WILL BE HELD ON THE 28TH APRIL 2015
AT 7.30PM IN KILDWICK/FARNHILL INSTITUTE. ALL MEMBERS OF THE
VILLAGE ARE WELCOME TO ATTEND

Susan Harding-Hill
19.03.15