

Susan Harding Hill  
Clerk  
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Keighley, West Yorkshire  
BD20 7PH

**MINUTES OF THE MEETING OF FARNHILL PARISH COUNCIL  
HELD ON THE 1<sup>ST</sup> APRIL 2014 IN KILDWICK/FARNHILL INSTITUTE.**

**PRESENT** Councs. G Harling (Chairman) D Atkinson (Vice Chairman), M Scarffe, J Waring, R Bramley, NYCC Dist Representative Counc P Mulligan, Clerk S Harding-Hill.

**52/14 PUBLIC PARTICIPATION**

No members of the public were present.

**53/14 APOLOGIES FOR ABSENCE**

Councs. S Gilbert, CDC Rep Counc P Fairbank,

**54/14 DISCLOSURE OF INTERESTS**

Counc M Scarffe & Counc R Bramley declared a personal interest in Minute No 66/14

**55/14 APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE ON THE 4<sup>TH</sup> & 13<sup>TH</sup> MARCH 2014**

The minutes of the meeting held on the 4<sup>th</sup> March & 13<sup>th</sup> March were approved by the Council and signed as a correct record by the Chairman.

**56/14 HIGHWAYS**

A reply was received from the road policing group with regard to the one way diversion system not being put into practice when the A629 is blocked due to accidents or other issues. They state that there has never been a definite diversion route for traffic in relation to the A629 at Cononley and that each collision location will vary slightly as well as the attending officer needing sufficient resources to put effective diversions in place. Clerk to respond stating that a diversion system was arranged by Highways, Traffic Police and Farnhill Parish Council to put in place by using flip down signs to create a one way system through the village to avoid gridlock

Clerk to inform Highways that there is a flood under the Culvert at Main Street.

**57/14 UPDATE FROM NYCC REPRESENTATIVE**

NYCC District Representative Counc P Mulligan gave an update on the meeting that is to be held at Cononley regarding safety issues at Cononley Lane Ends. He also informed the Parish Council that the little white bus has now replaced the little Red Bus, but it is a dial a ride on demand service which has a joining fee plus a journey fare. He also stated that NYCC will be taking over some of the services from Pennine Buses.

**58/14 PLANNING**

**Grant of Permission by Craven District Council**

**Date of Valid Application** 7<sup>th</sup> January 2014

**Date Decision Issued** 3<sup>rd</sup> March 2014

**Proposal:** Establishment of Residential Curtilage and Car Parking Area

**Location:** The Old Stables, Skipton Road, Farnhill

**59/14 FINANCE & ACCOUNTS**

a. The Receipts & Payments Account & Supporting Statement for year ended 31<sup>st</sup> March 2014 were presented to the Council and were approved by the Council and signed as a correct record by the Chairman. The Accounting Statement for the Annual Return was also approved by the Council and signed as a correct record by the Chairman..

b. The Council resolved to approve the transfer of the following earmarked balances from the budget account for the year 2013-2014 into the budget account for the year 2014-2015

- St/Lighting Maintenance Repairs £2556.44
- Provision for New Lighting £5352.91
- NYCC Electric Supply £1200.00

c. The following accounts were approved for payment by the Council.

S Harding-Hill (Wages Jan, Feb, Mar) £339.28

S Harding-Hill (Clerks Expenses) £ 20.27

HM Revenue & Customs (PAYE) £ 84.80

**60/14 FLYER FOR A629 CONONLEY JUNCTION MEETING**

Cononley Parish Council have produced a flyer for the meeting on the 14<sup>th</sup> April to discuss road safety at Cononley Lane Ends. Farnhill Parish Clerk to organize copies and distribute to Councillor's for circulation round the village.

**61/14 ANNUAL PARISH MEETING & NEWSLETTER**

The downstairs room at Kildwick/Farnhill Institute has been booked for the Annual Parish Meeting on Tuesday 6<sup>th</sup> May at 7.30pm and the ordinary Parish Council meeting will therefore be held on Thursday 8<sup>th</sup> May at 7.30pm. The Parish Council newsletter was agreed on and Clerk to get copies printed and distribute to Councillor's for circulation round the village. Clerk to invite CDC & NYCC District Representatives, NYCC Police, Countrywatch Crime Prevention Inspector & NYCC Highways Officer to the meeting.

62/14 **TO REVIEW FINANCIAL REGULATIONS & FINANCIAL RISK ASSESSMENT** (Previously Circulated)  
The Parish Council resolved to accept the financial regulations without any changes, but it was agreed that the financial risk assessment needed amending. Clerk to prepare a draft for consideration at the next meeting.

63/14 **PLAY AREA**

Counc R Bramley reported that the hedge at the Play Area was protruding into the path of people walking past and was in need of cutting back and thinning. The Parish Council resolved that he could carry out the necessary work and that he could purchase some weed and feed for the grassed area in the Play Area.

64/14 **CHRISTMAS FESTIVITIES**

A response has not yet been received from the Canal & Rivers Trust regarding granting permission for erecting a Christmas Tree.

65/14 **STREET LIGHTING**

Clerk has contacted the housing association again regarding the light at Langkirk Close and they confirmed the repairs would take place on the 4<sup>th</sup> April.

66/14 **THE ARBOUR**

- a. The Parish Council prepared a statement regarding the recent complaint about bonfires on the Arbour for clerk to forward to complainant.
- b. Ongoing Development  
One revised quote has been received for the spraying at the Arbour, clerk awaiting a second quote. Clerk to ask what type of weedkiller would be used.
- c. Registration  
The registration of the Arbour is progressing slowly, Land Registry have acknowledged receipt of forms and will keep in touch on progress.

67/14 **PARISH COUNCIL WEBSITE DEVELOPMENT**

Held over till next meeting.

68/14 **STANDING ORDERS**

The Council approved the new standing orders prepared by Counc R Bramley with the help of Counc M Scarffe ,but a couple of amendments were needed on layout. Clerk to amend ready for signing at the May meeting.

69/14 **CORRESPONDENCE**

Nomination Forms for Parish Council Elections May 2014

Glasdon – Products for Local Councils

White Rose Update.

Letter from Robin Figg

70/14 **CLERKS REPORT**

A letter was received from CDC Representative Counc M Wheeler informing the Parish Council that due to work commitments and health issues he intends to retire from CDC as a District Councillor in May. Clerk to write and thank him for all his help over the years.

A request was received from a resident of the village asking if the large sycamore at Arbour Top could be trimmed as it was blocking the view and light from their house. Clerk to respond saying that the tree is in a conservation area and planning permission must be sought, and that the Parish Council are willing to apply for planning permission if they are prepared to pay for the work to be carried out.

71/14 **MINOR ITEMS OF BUSINESS & ITEMS TO GO ON THE AGENDA NEXT MONTH**

Agenda items for next month.

- a. Risk Assessment Review
- b. Condition of Road at the Arbour
- c. Scarecrow Event

**DATE OF NEXT MEETING THURSDAY 8<sup>TH</sup> MAY 2014 IN KILDWICK/FARNHILL  
INSTITUTE AT 7.30PM**

**All members of the village are welcome to attend**

Susan Harding-Hill

14.04.2014

**DATE OF THE ANNUAL PARISH MEETING IS TUESDAY 6<sup>TH</sup> MAY IN KILDWICK/FARNHILL INSTITUTE AT  
7.30PM. ALL RESIDENTS OF THE VILLAGE ARE WELCOME TO ATTEND.**