

FARNHILL PARISH COUNCIL

Telephone 01535 634942
Email: suehardinghill@tiscali.co.uk

Susan Harding Hill
Clerk
1 North Place
Sutton in Craven
Keighley, West Yorkshire
BD20 7PH

MINUTES OF THE ANNUAL MEETING OF FARNHILL PARISH COUNCIL HELD ON THE 5TH MAY 2015 IN KILDWICK/FARNHILL INSTITUTE.

PRESENT Councs. G Harling(Chairman), D Atkinson, M Scarffe, J Waring, R Bramley, NYCC & CDC Representative Coun. P Mulligan, CDC Representative Coun P Fairbank & Clerk S Harding-Hill

295/15 ELECTION OF CHAIRMAN

The Parish Council proposed and seconded that Counc G Harling be appointed Chairman for a further year

296/15 ELECTION OF VICE-CHAIRMAN

The Parish Council proposed and seconded that Counc D Atkinson be appointed Vice Chairman for a further year

297/15 TO COMPLETE DECLARATION OF OFFICE OF CHAIRMAN

Counc G Harling completed the declaration of office of Chairman.

298/15 APOLOGIES FOR ABSENCE

None

299/15 PUBLIC PARTICIPATION

No members of the public present.

300/15 DISCLOSURE OF INTERESTS

Mike Scarffe declared an interest in Minute No 311/15

301/15 APPROVAL OF THE MINUTES OF THE MEETING HELD ON THE ON THE 14TH APRIL 2015

The minutes of the meeting held on the 14th April 2015 were approved by the Council and signed as a correct record by the Chairman.

302/ TO FIX THE DATES AND TIMES OF ORDINARY MEETINGS OF THE COUNCIL FOR THE ENSUING YEAR

The Parish Council resolved to hold the meetings on the 1st Tuesday in the month as previously. A request was made to have dates of meetings as an agenda item for March 2016.

303/15 APPOINTMENT OF REPRESENTATIVE FOR YLCA

Counc M Scarffe was appointed representative for YLCA for a further year.

304/15 REPORT FROM CDC & NYCC DISTRICT REPRESENTATIVES

CDC District Representative P Fairbank & NYCC & CDC District Representative Counc P Mulligan both apologized for the recent problems with waste management regarding collection points starting in parts of Farnhill and stated that they were annoyed as they had not been informed about it either. Counc P Fairbank stated that she had been in contact with the deputy chief executive Paul Ellis, regarding the issue as the pilot scheme was supposed to be trialed in Ingleton and parts of Cowling, before analyzing the feedback and starting in other areas end of May/June. There was no mention of Farnhill.

The Parish Council stated that they were appalled by the lack of communication from CDC and their non attendance at the Annual Parish Meeting which they promised to attend. A lot of Parishioners had come to the meeting especially to hear about the collection points and how it would affect them. The residents concerned had only been given a weeks notice regarding the new collection points and nobody had been to see them about it. The collection points had also not been given enough thought as one of them was on private property. The situation was made even worse by the non collection of the bins on the 1st Tuesday, resulting in the bins being blown over and creating problems for traffic and pedestrians. The clerk to draft a letter of complaint and also to ask if they have carried out a risk assessment regarding the public wheeling their bins to the collection points, especially as some of the streets concerned are very steep and some of the residents elderly. Where does the legal liability lie if any damage is caused in the process and what about insurance.

NYCC & CDC District Representative Counc P Mulligan apologized for not being able to attend the Annual Parish Meeting but unfortunately CDC had an unscheduled meeting which both him and Counc P Fairbank had to attend. He reported that the elections had been the main focus recently and that three Councillors had retired from CDC and with recent deaths this left six new places to be filled. Committees would be worked out after the elections. NYCC also had about a third of the places up for election.

305/15 HIGHWAYS

a. A629 Cononley Crossroads

Darren Griffiths has replied to the Parish Council's request for an explanation as to why we cannot have warning signs for a pedestrian refuge. He states you shouldn't provide these signs where there is already a provision. However, I suppose if we had a pedestrian refuge with a collision history it is still something we could possibly consider as a remedial measure. I can assure you that we do not provide these signs anywhere where we have pedestrian refuges on high speed roads in the county. There are normally used on dual carriageways or other high speed roads where there is a regular crossing point without any provision at all. The purpose of these signs is to alert motorists to the possibility of pedestrians crossing ahead.

If a motorist sees a pedestrian refuge ahead there is no need to increase awareness with a sign. To avoid proliferation and messages losing their effectiveness we must be careful how many signs we place on the highway. To start erecting signs to warn motorists of refuges will be setting an unnecessary precedent.

He also provided a copy of a page from the traffic signs manual Chapter 4 which clarifies this information.

Work on the Island will be starting on Monday 18th June.

306/15 **PLANNING**

Application No: 28/2015/15697
Location: 4 Highcroft Way, Farnhill
Proposal: Conservatory Enclosure to Existing Terrace

Farnhill Parish Council had no objections to the above proposal.

307/15 **FINANCE & ACCOUNTS**

a. To receive Internal Auditors report & complete Annual Governance Statement for the Annual Return for year ended 31st March 2015.

The Internal Audit was completed by Mr A Bosman and the report was received and noted by the Council. The Annual Governance Statement for the Annual Return was completed and signed by the Chairman.

b. The following accounts were approved for payment by the Council

S Harding-Hill (Printing Flyer + Refreshments for Annual Parish Meeting) £29.91

308/15 **STREET LIGHTING**

a. Light for Parson's Bridge

Kildwick Parish Meeting have now confirmed that they agreed at the AGM and Parish Meeting on 16th April 2015 that Farnhill Parish Council may install a light at the agreed site near Parson's Bridge and of the lantern style proposed. It was suggested that use of a timer or light sensor would help reduce running costs and also reduce light pollution. NYCC have confirmed that the land where the light is to be placed is owned by them so we do not need to seek permission anywhere else. An issue was raised about a nearby tree which would probably need to be trimmed when the light is erected. Clerk to ask NYCC to assess the site and let us know if we need to get planning permission to carry out tree work.

309/15 **CHRISTMAS FESTIVITIES**

Chris Lee from the Canal & River Trust has responded re the license for feeder pillar for Christmas Tree connection stating that their engineer's have raised the following points.

- a. As long as boaters cannot couple up to the mains supply and that the supply box is in a safe location, no objections.
- b. It would be useful if the supply was to a lockable cabinet.
- c. Ideally the supply should be limited to November to January i.e. when the Christmas tree lights are in use.
- d. Works would need to be in accordance with the Trusts Code of Practice (have you been provided with this detail?)

In terms of legal's, we would prefer to deal with it by way of a wayleave agreement. Do you have a budget to pay the Trusts reasonable legal costs?

Clerk to respond saying that no we do not have a copy of the trusts Code of Practise and could they send it to us and no we do not have a budget to pay legal costs, could they let us know how much it is likely to cost.

310/15 **PLAY AREA**

The new catch has now been fitted on the gate at the Play Area and Counc T Bramley has treated the grass with weed and feed and will fit some rubber stops to the bottom gate.

311/15 **ONGOING DEVELOPMENT OF THE ARBOUR**

a. Grant from CDC

CDC have now confirmed that Farnhill Parish Council have been awarded a community grant of either £1000.00 or 25% of eligible projected costs whichever is the lower amount, for the Arbour Project. The project must commence within six months of the date of grant acceptance otherwise the grant offer be withdrawn.

b. Paths The work to the path at the Arbour was discussed and it was agreed to amend the plan and reduce the section of wall needed by the steps and to regrade the bank more and to consider making a small area at the top for a seat to be placed for residents to enjoy. Clerk to ask the Contractors to meet up with the Parish Council to discuss the changes and supply amended quotes.

c. Maintenance & Clearance WorkWork will continue as planned with the clearance and the area to the right of the heather will be raked down and the debris cleared ready for further planting. The weed also needs to be kept down in the area which has been planted in order for the plants to establish. The stump of the sycamore will be treated to prevent it sprouting. The Parish Council also agreed that some bluebells and daffodils be planted on the left hand side of the Lower Arbour by the track. A complaint was received from a resident regarding a loose stone rolling down the Arbour and narrowly missing their window. Clerk to inform them that the Council are aware of the loose stone at the Arbour and will endeavour to remove it as soon as possible and in the meantime will take care when working at the Arbour not to dislodge any of it.

312/15 **PARISH COUNCIL WEBSITE**

Counc R Bramley reported that the website had had 790 hits this month and new articles had been added.

313/15 **FARNHILL PARISH COUNCIL'S POLICIES**

Counc M Scarffe to draft a Grant Awarding Policy

314/15 **TRANSPARENCY CODE FOR SMALLER AUTHORITIES**

A copy of the transparency code for smaller authorities was included in the correspondence for members to read.

315/15 **CORRESPONDENCE**

White Rose Update April 2015

Guide to Planning Enforcement

Craven Policing

Internal Audit Report For Farnhill Parish Council

Craven District Council

Community News April 2015

NYCC – Renewal of Subsidised Local Bus Services Contracts in the Areas of Ryedale and Craven

UK Forest Certification Group- Consultation Crookrise Forest

YLCA – Information Dividers for Councillors

YLCA – Useful Documents for the Annual Meeting of the Council and some Reminders

316/15 **MINOR ITEMS OF BUSINESS & ITEMS TO GO ON AGENDA NEXT MONTH.**

To consider purchasing a projector for the Parish Council's use.

DATE OF NEXT MEETING TUESDAY 2ND JUNE 2015 IN KILDWICK/FARNHILL INSTITUTE AT 7.30PM
All members of the village are welcome to attend

Susan Harding-Hill

16.05.15